

REGULAR COUNCIL MEETING

January 16, 2017

The Board of Aldermen met in regular session with Mayor R.E. Graner at City Hall, 206 North 16th Street, on Monday, January 16, 2017 at 5:30 p.m.

Present: Graner, Brejnik, Williams, Miles

Absent: Ishmael

Others Present: Jonne Slemons, Nita Schroff, Tara Walker, Charles Crabtree, Phil Conger, Jan Johns, Lance Johns, Jerry Collins, George Hulet, Gary Hatten, Misty Oliver, Chris Heigele, John Ross, and Brian Groom.

Meeting Called To Order Mayor R. E. Graner called meeting to order at 5:30 p.m.

Pledge of Allegiance The meeting opened with the Pledge of Allegiance.

Approve Agenda Mayor R.E. Graner called for a motion for approval or amending of the agenda.

Motion made by Alderman Todd Williams to approve the agenda and seconded by Alderman Steve Miles.

Miles – Aye Williams – Aye
Brejnik – Aye Ishmael – Absent

Approve Bills Mayor R. E. Graner asked if there were any questions on bills presented for payment and if not, a motion to approve the bills.

Alderman Randy Brejnik asked what the \$10,000.00 bill to Iowa Association. Administrator Jonne Slemons said she would find out.

Motion made by Alderman Randy Brejnik to approve the bills as presented for payment and seconded by Alderman Todd Williams.

Miles - Aye Williams – Aye
Brejnik - Aye Ishmael – Absent

Baker & Taylor Inc	507.89	Independent Salt Co	1,559.99
Barco Municipal Products	175.00	Better Homes & Gardens	10.99
CarQuest Auto Parts	119.72	Iowa Assoc of Municipal Util	10,008.72
Cintas	147.38	John Deere Financial	26.46
City of Bethany	9,532.66	Kriz Davis Company	300.00
Cole Hardware	50.20	MFA Agri Ser-Bethany	0.70
Constellation Newenergy	38,477.00	MO Assoc of Municipal Util	3,947.00
Elecsys International Corp	24.00	MO Joint Mun Elec	263,956.06
Fleet Services	1,977.65	O'Reilly Automotive Inc	273.49
Grand River Mutual Tele	1,217.37	Porter Trash Service	12,578.59
GRLC	20.00	Ricoh USA Program	171.62
Grundy Electric Coop	495.00	Southside MFA	30.00
Harrison Co Ad-Visor	132.40	Summit Truck Group	140.40
Hoover, Brenda	70.00	Tekcollect Incorp	30.00

Unified Services	3.00	Utility Safety and Design	1,421.70
Upstart	81.25		

Total \$347,486.24

Payroll
1-6-2017

Miles, Steven	92.35	Ellis, Joyce	774.67
Ishmael, Dale	92.35	Groom, Brian	1,057.60
Williams, Robert	46.17	Holloway, Bryan	1,020.82
Johnson, Cathy	942.38	Parkhurst, Aaron	999.00
Jennings, Randy	834.31	Rimmer, Eric	2,612.19
Russell, Melvin	758.43	Alborn, Andrew	875.51
Russell, Robert	1,101.19	Denum, Jacob	1,120.01
Bennett, Charlie	901.06	Lykins, Michael	747.71
Brown, Johnathan	922.88	Lehleitner, Janee	537.00
Stottlemeyer, Lela	232.66	Hinkle, Judith	121.21
Gard, Paul	1,135.82	Sanders, Linda	181.21
Davidson, Colton	28.26	Robertson, Kenneth	880.90
Doll, Mason	95.47	Willis, Brian	828.25
Clawson, Nicole	76.54	Clemmons, Ted	961.95
Johns, Gavin	30.02	Puffer, Toby	771.69
Ellis, Cole	105.98	Schroff, Michelle	938.27
Graner, Richard	269.36	Willis, Jennie	700.46
Brejnik, Randall	92.35	Kohler, Ann	309.58
Slemons, Jonne	1,617.50	Sweat, Morganne	68.89
Schroff, Jaunita	1,134.09	Voya Financial	745.00
Anderson, Trayce	1,096.89	BTC Bank	8,531.68

Total \$36,389.66

Approve
Corrected
Minutes of
January 3, 2017

Mayor R. E. Graner called for approval or correction of the regular minutes of January 3, 2017.

Mayor R. E. Graner reported that a word was spelled: "betting" and it should have been "getting".

Motion made by Alderman Steve Miles to approve the regular minutes of January 3, 2017 with the correction mentioned and seconded by Alderman Todd Williams.

Miles - Aye
Brejnik - Aye

Williams - Aye
Ishmael - Absent

Fire Dept
Membership

Mayor R. E. Graner asked Administrator Jonne Slemons to discuss the Fire Department Membership. Administrator Jonne Slemons told Council that the Fire Department Membership needs to be approved to continue with the Fire Department Membership for 2017. The membership covers the people that are not in a fire district. The cost is \$50.00 per year for properties under ten acres and \$100.00 for properties ten acres and more that are located outside the city limits. The membership starts April 1, 2017 and runs through March 31, 2018.

Motion made by Alderman Todd Williams to approve the Fire Department Membership for 2017 and seconded by Alderman Steve Miles.

Miles - Aye
Brejnik - Nay

Williams – Aye
Ishmael – Absent

Report given on the break-ins in downtown area

Police Chief Brian Groom reported to the Council about the several break-ins happening in the downtown area. Brian reported that his officers have been instructed to walk around the square and try the doors and go thru the alleys several times each shift. Brian told Council that it is very frustrating because it looks bad for the policemen. Brian said there is only one policeman on duty and it is going to be hard to catch since they probably know where the officer is located.

Public Input

Mayor R. E. Graner asked for Public Input.

No Public Input at this time.

Administrator & Department Reports

Mayor R. E. Graner asked for the Administrator and Department Reports.

Pre-Construction Conf. to be set up for WWTP

Administrator Jonne Slemons reported that there should be a pre-construction conference set up in the next two weeks for the wastewater treatment plant. Paul Owings with Snyder & Associates is coordinating the meeting.

Fargo Assembly submitted employment figures

Fargo Assembly has submitted their employment figures for the past year and meets all the requirements. The incentive program is based on number of employees to receive a reduction of gas and electric by 20% and forgiveness of the \$13,000.00 loan payment to the Industrial Development Authority. Note, as this is Year 3 of the program, the utility reduction is 15%, not 20% as reported.

Bid Opening for 2017 Street Improvement Project

Administrator Jonne Slemons opened bids for the 2017 Street Improvement Project. The bids were opened on Thursday, January 12, 2017. Two companies provided bids, one for the entire project and one for material only, for actual paving work to be performed by another company. Herzog was responsive to the complete bid package, with a cost level that cannot be matched by the material contractor combined with a labor package provided by others. Herzog could start project April 24, 2017 and will have it completed by June 30, 2017. The fines for not completing project on time have been increased from previous year contract from \$150.00 a day to \$1,000.00 a day. Randy Jennings, Street Superintendent, and Larry Griffin, Consultant, drove Herzog on each street in this year's project. Alderman Todd Williams asked if the project was going to be in the \$900,000.00 range and Administrator replied yes.

Approve Herzog Bid for 2017 Street Improvement Project

Motion made by Alderman Todd Williams to approve Herzog bid for the 2017 Street Improvement Project and seconded by Alderman Randy Brejnik.

Miles - Aye
Brejnik - Aye

Williams – Aye
Ishmael – Absent

Kenneth Bake hired & signed training agreement with Police Dept

Administrator Jonne Slemons told Council that Kenneth Bake has been hired and signed the training agreement for the police academy. Kenneth's Military Police training may allow him to test out of the academy. Kenneth has requested the test and expects to have an answer on Tuesday. If he does not pass the test, he will attend the academy under the agreement. The pre-employment drug test was done January 11, 2017.

Municipal Court to be combined with State Associate Court

Administrator Jonne Slemons told Council that after talking with Judge Tom Alley, Attorney Tara Walker, and Nita Schroff, City Clerk, it appears to be very workable to combine the Municipal Court with the State Associate Court. The City will lose about \$300.00 a year. Tara Walker will provide a draft ordinance to effect the change.

R/S Electric contract with new prices effective immediately

Administrator Jonne Slemons explained to Council that R/S Electric has sent a contract with the new prices effective immediately. Administrator Jonne Slemons is investigating whether a bidding process is needed, since it has not been bid in the past. Administrator Jonne Slemons will let Council know the findings.

Gary Hatten Appointed to Planning and Zoning Board

Administrator Jonne Slemons would like Gary Hatten appointed to the Planning and Zoning Board. Mayor R. E. Graner would like to appoint Gary Hatten to the Planning and Zoning Board.

Motion made by Alderman Steve Miles to appoint Gary Hatten to the Planning and Zoning Board and seconded by Alderman Todd Williams.

Miles - Aye
Brejnik - Aye

Williams – Aye
Ishmael – Absent

PeopleService submitted bids for asphalt overlay project

George Hulet, PeopleService, submitted bids for the manhole frame, cover and valve box risers for asphalt overlay project. The bids submitted were HD Supply for \$35,886.41; Winwater for \$43,527.70; and Ferguson for \$39,371.94. George Hulet recommends the low bid of HD Supply for \$35,886.41. The budget amount was \$16,000.00

Approved HD Supply bid for asphalt overlay project

Motion made by Alderman Todd Williams to approve George Hulet's recommendation to go with HD Supply for \$35,886.41 and seconded by Alderman Randy Brejnik.

Miles - Aye
Brejnik - Aye

Williams – Aye
Ishmael – Absent

Bids submitted for primary current pad transformer for metering at main substation

Administrator Jonne Slemons submitted bids for Kenny Robertson, Electric Department, for primary current pad transformer for metering at main substation. The bids submitted were Anixter for \$2,185.85; Arkansas Electric for \$2,057.91; and Kriz-Davis for \$2,186.47. Kenny Robertson's recommendation is to go with low bid of Arkansas Electric for \$2,057.91.

Approved Arkansas Electric bids for current pad transformer

Motion made by Alderman Todd Williams to approve Kenny Robertson's recommendation to go with Arkansas Electric for \$2,057.91 and seconded by Alderman Steve Miles.

Miles - Aye
Brejnik - Aye

Williams – Aye
Ishmael – Absent

Council Reports & Comments	Mayor R. E. Graner asked for Council Reports and Comments.
Generated loss for 2016 / Fire Dept	Alderman Randy Brejnik would like to know how the Fire Chief came up with the generated loss for 2016.
Breakdown on Fire Calls	Alderman Todd Williams would like to know the breakdown on the sixty-seven fire calls.
Request arrangement made with Fargo Assembly incentives	Alderman Todd Williams would like to know the arrangement on the Fargo Assembly incentives. Administrator Jonne Slemons reported that the first year was 25% for 2016, 20% for 2017 for 2 nd year, and 15% for 2018. Correction after the fact, the first year was 25% for 2015, 20% for 2016, and 15% for 2017.
Street Dept to check on road south of Crestview	Alderman Steve Miles would like the Street Department to look at the road south of Crestview. The road has a hump at the top of hill where you turn into Methodist Church parking lot. Alderman Steve Miles thinks that two feet should be removed before the new street is applied.
Gas Leak at Chris Forck's house	Alderman Steve Miles asked about the gas smell north of Hy-Vee. Nita Schroff, City Clerk said that there is a gas leak in front of Chris Forck's house and Gas Department will be repairing it on Tuesday, January 17, 2017.
Closed Session	Motion made by Alderman Randy Brejnik to go into closed session for legal at 5:56 p.m. and seconded by Alderman Todd Williams.

Miles - Aye
Brejnik - Aye

Williams – Aye
Ishmael – Absent

OPEN SESSION

Adjournment	Motion made by Alderman Todd Williams to adjourn at 6:54 p.m. and seconded by Alderman Randy Brejnik.
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Miles - Aye
Brejnik - Aye

Williams – Aye
Ishmael – Absent

ATTEST:

R.E. Graner, Mayor

Nita Schroff, City Clerk