

REGULAR COUNCIL MEETING

August 15, 2016

The Board of Aldermen met in regular session with Mayor R.E. Graner at City Hall, 206 North 16th Street, on Monday, August 15, 2016 at 5:30 p.m.

Present: Graner, Ishmael, Brejnik, Miles, Williams

Absent: none

Others Present: Jonne Slemmons, Nita Schroff, Tara Walker, Jerry Collins, Wray Kiralfy, Phil Conger, Kenny Robertson, Stuart Johnson, Ted Clemmons, Marvin Casady, David Kinnison, Tyson Martin, Jan Johns, Lance Johns, and Jacob Denum

Meeting Called To Order Mayor R. E. Graner called meeting to order at 5:30 p.m.

Pledge of Allegiance The meeting opened with the Pledge of Allegiance.

Approve Agenda Mayor R.E. Graner called for a motion for approval or amending of the agenda.

Motion made by Alderman Randy Brejnik to approve the agenda and seconded by Alderman Gene Ishmael.

Miles – Aye Williams – Aye
Brejnik – Aye Ishmael – Aye

Approve Bills Mayor R. E. Graner asked if there were any questions on bills presented for payment and if not, a motion to approve the bills.

Motion made by Alderman Todd Williams to approve the bills as presented for payment and seconded by Alderman Steve Miles.

Miles - Aye Williams – Aye
Brejnik - Aye Ishmael – Aye

Acco	1,142.20	Harrison Co Treasurer	3,125.00
Aflac	535.14	Heiman Inc	301.12
Andereck, Evans, Johnson	398.34	Hoover, Brenda	70.00
Anixter Inc	4,590.00	John Deere Financial	458.89
BTC	10,533.44	K.C. Bobcat	422.54
Bethany Printing Co	265.30	Liberty National	389.13
BSN Sports Collegiate	168.17	Maryville Typewriter	328.30
Chemsearch	176.28	Batson, Barbara	81.53
Cintas	151.26	Beydler, Patrick	45.79
City of Bethany	12,363.11	Boles, Kayan	101.07
Commerce Bank	1,531.78	Carey, April	16.94
DeRossett Co	867.57	Driedger, Maria	68.47
Elecsys International Corp	24.00	Lowrey, Quincy	106.69
Federated Insurance	9,346.03	McGhee, Courtney	184.85
Fonseca, Brian	375.00	Thurman, Jessica	155.86
GHA Technologies	128.73	MO Dept of Revenue	1,073.00
Grand River Mutual Tele	1,320.33	Missouri Lagers	3,956.22
Harrison Co Ad-Visor	23.10	Missouri One Call System	65.00

Missouri Sales Use Tax	18,197.28	Shelby Printing	1,876.99
Norris Quarries	233.46	Solomon Corp	17,800.00
Petty Cash	59.05	Southside MFA	25.00
Petty Cash – Gym	151.00	Summit Supply Corp	146.95
Prinsco	11,941.63	The Armory	287.80
R/S Electric Utility Ser	22,866.88	Tyler Technologies	1,619.54
RAM Supply	24.99	UMB HSA	439.27
Remmers Design	1,165.50	Verizon Wireless	201.31
Rev Noel T Adams	72.00	Voya Financial	760.00
Sanders Electric	100.00	Wal-Mart	524.86

Total \$133,383.69

Void Check
8-2-16

Central Bank of Midwest 9,982.21

Total \$9,982.21

Payroll
8-5-16

Miles, Steven	92.35	Doll, Jacob	796.19
Ishmael, Dale	92.35	Lykins, Michael	747.32
Williams, Robert	46.17	Addison, Michael	595.63
Johnson, Cathy	941.62	Lehleitner, Janee	277.05
Jennings, Randy	833.92	Wooderson, Karen	60.61
Russell, Melvin	650.12	Hinkle, Judith	58.59
Russell, Robert	911.56	Sanders, Linda	224.09
Brown, Johnathan	796.73	Robertson, Kenneth	886.48
Stottlemeyer, Lela	298.69	Willis, Brian	827.86
Gard, Paul	981.99	Clemmons, Ted	961.57
VanHorne, Daniel	375.02	Puffer, Toby	756.45
Davidson, Colton	320.06	Reinhert, Teresa	646.97
Doll, Mason	407.49	Ward, Jordan	541.22
Whitney, Elizabeth	299.59	Doolittle, Jennifer	413.34
Jennings, Griffin	232.30	Thomas, Mattison	448.62
Lisle, Madison	352.14	Thomas, Wyatt	496.27
Ellis, Cole	545.75	Gannan, Zachary	369.67
Johnson, Amy	60.06	McClure, Derek	376.60
Clawson, Nicole	339.51	Carmichael, Ryan	232.30
Graner, Richard	269.36	Peterson, Sydney	275.39
Brejnik, Randall	92.35	Peterson, Paige	216.55
Slemons, Jonne	1,616.73	Williams, Hannah	178.75
Hagler, Janelle	1,764.58	Doty, Emily	351.47
Schroff, Jaunita	1,133.32	Sweat, Morganne	164.26
Turley, Rebekah	957.29	Grooms, Melody	252.61
Anderson, Trayce	998.31	Starmer, Emily	283.27
Ellis, Joyce	773.90	Billups, Ethan	289.65
Groom, Brian	1,056.83	Kirk, Taya	502.07
Holloway, Bryan	1,019.05	Blanton, Brooke	247.28
Parkhurst, Aaron	1,027.90	Thomas, Michelle	1,062.84
Rimmer, Eric	1,044.01	Willis, Jennie	700.08
Alborn, Andrew	900.13	Kohler, Ann	350.14
Denum, Jacob	527.01		

Total \$36,349.38

Approve Regular Minutes – Aug 1, 2016 Mayor R. E. Graner called for approval or correction of the regular minutes of August 1, 2016.

Motion made by Alderman Steve Miles to approve the regular minutes of August 1, 2016 regular minutes and seconded by Alderman Todd Williams.

Miles – Aye Williams – Aye
Brejnik – Aye Ishmael – Aye

Destruction List Mayor R. E. Graner asked if there were any questions on the Destruction List.

Nita Schroff, City Clerk, told Council that Becky Carlson, Archivist, from the State of Missouri helped Becky Turley with the retention on the reports that have been stored in the Library.

Destruction List - Destroy

Document	Description	Document Date	Destr Date	Code #	Retention Time
COA = Completion of Audit					
A/P	Invoices	04-05 thru 09-10	2011	GS 007	COA
A/R Records	Utility Bill Payment Schedules	2011 thru 2014	2015	GS 008	COA
A/R Record	Invoice Book	1996 thru 2007	2008	GS 008	COA
Business License	Applications	2014	2016	GS 050	2 years after expiration
Correspondence		2009-2014	2015	GS 102	1 year
Dog Tag	License	2005 thru 2010	2015	0105	5 years after expiration
Energy Assistance	Documentation	2010-2011	2012	GS 008	COA
Gas Letters	Residential	2009 thru 2011	2015	0052	3 years
Inventory		04-05 thru 14-15	04-01-16	GS 054	Until superseded
Liquor License	Applications	2008 thru 2014	2016	GS 050 Destroy securely	2 years after expiration
Meter Reading	Computer Print Outs	04-05 thru 10-11 FY	04-2016	1611	5 years
Notice of Public Nuisance		2010	2015	0217	5 years
Payroll	Check Stubs (non register)	1998 thru 2006	2011	GS 068 Destroy securely	5 years
Personnel Action Rpt	Employee request for time off	2006 thru 12-13 FY	08-2016	GS 029 Destroy securely	3 years + COA
Postage	A/P monthly report	2009 thru 2013	2015	GS 007	COA
Proclamations	Boy Scouts	01-2014	01-2015	0043	1 year after recorded in Minutes
Service Request	Service Interruption	07-08	2011	1614	3 years
Tax RE & PP	FY Reports & Receipts	03 thru 08	2014	0747 & 0749	6 years
TEK Collect	Documentation	2010-2011	2012	GS 008	COA
Time Cards		2004 thru 2012	2015	GS 028 Destroy securely	3 years plus COA
Unemployment	Case Files	2000 thru 2009	2011	GS 090	2 years
Utilities A/R	Day Sheets & Aged Trial	05 thru 14	04-15	GS 008	COA
Utility Deposit	Receipts	1980-2010	2012	1603	2 years after refund
Worker's Compensation	Claims	2000 thru 2005	2015	GS 091	10 years

Approve Destruction List Motion made by Alderman Todd Williams to approve the Destruction List and seconded by Alderman Randy Brejnik.

Miles – Aye Williams – Aye
Brejnik – Aye Ishmael – Aye

Public Input Mayor R. E. Graner asked for public input.

There was no public input at this time.

Administrator & Dept Reports Mayor R. E. Graner asked for the Administrator and Departments reports.

WWTP Pre-Bid Conference Set Administrator Jonne Slemmons told Council that the pre-bid conference for wastewater treatment plant will be Tuesday, August 16, 2016 at City Hall at 10:00 a.m.

39th Street –
David Callaway
ready to give to
city

Administrator Jonne Slemmons has spoken with David Callaway. David Callaway is ready to give the city 39th Street. Snyder & Associates is almost completely finished with the subdivision. David Callaway would like paperwork that shows if he gives the land to the City they will install a concrete surface. Administrator Jonne Slemmons drafted a resolution stating that the City of Bethany will pave the portion of 39th Street upon receipt of the gift of land from David Callaway and approval from the Planning and Zoning Commission.

Motion made by Alderman Todd Williams to allow Mayor R. E. Graner to sign resolution pending approval from the Planning and Zoning Commission and seconded by Alderman Steve Miles.

Alderman Steve Miles wants the public to know after the concrete is installed there will be no street cuts. It will be direct bores to cross the streets. Alderman Randy Brejnik addressed that he thinks the funds need to be approved first.

Miles – Aye
Brejnik – Aye

Williams – Aye
Ishmael – Aye

Street Bond
Language –
money can be
used for 39th St
but not
Wastewater
Treatment Plant

Administrator Jonne Slemmons spoke with Auditor Mark Higgins on the language that was presented for the Street Bond. Auditor Mark Higgins said that the money can be used for 39th Street but cannot be used for the wastewater treatment plant. Administrator Jonne Slemmons' concern is that the wastewater treatment plant is going to be over budget and if the money in sales tax is used for 39th Street there will be no fund for the wastewater treatment plant.

Administrator Jonne Slemmons told council that the gas pipeline charges were finalized. The rate increase is under \$0.23 / MMBTU and significantly less than the \$1.00 increase proposed.

AMI servers have
been hacked

Administrator Jonne Slemmons told Council that our servers for the AMI meters have been hacked into and has planted a botnet and awaiting activation by the hackers. Administrator Jonne Slemmons spoke with Brian Fonseca, IT Consultant, and he recommends hiring an IT professional to secure our servers with a firewall. The cost is \$150.00 an hour and would take approximately four to six hours. Council agrees to hire an IT professional to fix the server for the AMI meters.

Delinquent Fire
Calls and
Driveway Tube

Administrator Jonne Slemmons told Council that six individuals are delinquent in paying for fire calls and one driveway tube. Administrator asked if the Council wanted to pursue to try and get money. Alderman Todd Williams replied that the price was reduced in half and he thinks they should pay.

Mediacom
Contract

Administrator Jonne Slemmons told Council that Mediacom's contract is by ordinance and it expired over a year ago.

Right-of-Way
Weed Ordinance

Administrator Jonne Slemmons spoke with MML on the right-of-way weed ordinance. The property owners are responsible for keeping the right-of-way debris and weed free. Administrator Jonne Slemmons has found no public/private partnership for weed maintenance on right-of-ways.

MIRMA Claim –
Accident at
Bethany Aquatic
Center

Administrator Jonne Slemmons spoke of an incident that happened at the Bethany Aquatic Center. A kick board was thrown and hit a swimmer in the nose. Linda Casad's nose was broken in four places. The cast was taken off her nose on August 11, 2016 and have not heard if further treatment was needed. MIRMA's claim will remain open until Linda is reached.

Street Department / Larry Griffin to stay on as consultant	Administrator Jonne Slemons, Mayor R. E. Graner, and Randy Jennings, Street Superintendent, met with Larry Griffin on Monday, August 15, 2016 to discuss working for the City of Bethany. Larry Griffin is agreeable to work for the City under the same arrangements as previously applied. Larry Griffin discussed that the Street Department needs an additional employee since Eugene Russell will be retiring the end of this year.
Waiting on Bids / Striping the Square	Administrator Jonne Slemons told Council that Jacob Doll, Code Enforcement Officer, developed a plan to paint on the stripes around the square. The city is waiting on bids from contractors for striping the square.
Bids submitted – Replace 2” by-pass steel lines	Ted Clemmons, Gas Operator, submitted bids to replace 2 inch by-pass steel lines at North Take Point Station and Town Border Station. The bids submitted were Iowa Association of Municipal Utilities for \$23,784.50; Utility Safety & Design Inc. for \$19,451.10; and received no bids on Northern Pipeline. Ted Clemmons’ recommendation is to go with IAMU for \$23,784.50 because he thinks his work is better quality.
Approved IAMU Bid – Replace 2” by-pass steel lines	Motion made by Alderman Todd Williams to go with IAMU for \$23,784.50 and seconded by Alderman Steve Miles.
	Miles – Aye Brejnik – Aye
	Williams – Aye Ishmael – Aye
Bids submitted for tamper for digger truck	Kenny Robertson, Electric Department, submitted bids for a tamper for the digger truck. The bids submitted were Anixter for \$1,954.24; Altec for \$1,960.27; and Irby for \$1,801.00.
Approve Irby Bid for tamper	Motion made by Alderman Todd Williams to approve bid on Irby for \$1,801.00 and seconded by Alderman Steve Miles.
	Miles – Aye Brejnik – Aye
	Williams – Aye Ishmael – Aye
WWTP chopper pump failed	George Hulet reported that the repairs have been completed on one of the chopper pumps but the other chopper pump has failed. The wastewater treatment plant currently does not have any way to remove trash from the waste stream coming into the plant.
Bethany Housing Authority repair waterlines	Administrator Jonne Slemons reported that Crossan Street to Newburn Street was under a boil order due to low pressure in the waterlines. The Bethany Housing Authority was repairing some waterlines.
	The Park and Recreation was interested in purchasing the old bowling alley. The bowling alley was going to be sold at the courthouse for not paying taxes but a payment was made.
	Alderman Randy Brejnik has had complaints that Officer Alborn had been turning around in the road.
Council Reports & Comments	Mayor R. E. Graner asked for the council reports and comments.
	Alderman Steve Miles would like Street Department to look at Marty Prewitt’s driveway in Daily Addition
Daily Addition Issues regarding Streets	Alderman Todd Williams would like to set up a time to discuss issues in Daily Addition. Administrator Jonne Slemons said that Larry Griffin and Randy Jennings will be going to the Daily Addition on September 12, 2016.

Alderman Todd Williams asked that when Chief Brian Groom returns from vacation, he would like him to start a public education program.

Alderman Randy Brejnik would like more gravel to be installed on Jerry Collins driveway at 1807 Lake Road.

Alderman Gene Ishmael asked if Lowell Foley's water issue has been resolved since installing the larger tube on Beekman Street.

Mayor
Correspondence
& Appointments

Mayor R. E. Graner's correspondence and appointments.

Jacob Doll
Resigns as Code
Enforcement
Officer /
Advertise for
Street & Code

Mayor R. E. Graner told Council that Jacob Doll has resigned and will be leaving August 19, 2016. Council authorized Administrator Slemons to advertise for Street Department and Code Enforcement positions. Mayor R. E. Graner asked if the city does not have a building code officer if it affects the city's liability. The city does not want people building houses that do not meet city code requirements.

Automatic Aid
Agreement
between Fire
Depts.

Mayor R. E. Graner asked Jacob Denum about the Automatic Aid Agreement between the different fire departments. Jacob Denum, Fire Chief, said that when a 911 call comes in to dispatch they know the property owner's town to dispatch. The reason Eagleville and New Hampton was dispatched on a house fire was because Bethany Fire Department only had two people that responded.

Closed Session

Motion made by Alderman Todd Williams to go into closed session for Legal and Personnel at 6:40 p.m. and seconded by Alderman Randy Brejnik.

Miles – Aye
Brejnik – Aye

Williams – Aye
Ishmael – Aye

Open Session

Adjournment

Motion made by Alderman Todd Williams to adjourn the meeting at 7:12 p.m. and seconded by Alderman Gene Ishmael.

Miles – Aye
Brejnik – Aye

Williams – Aye
Ishmael – Aye

ATTEST:

R.E. Graner, Mayor

Nita Schroff, City Clerk