

REGULAR COUNCIL MEETING

December 16, 2013

The Board of Aldermen met in regular session with Mayor R.E. Graner at City Hall, 206 North 16th Street, on Monday, December 16, 2013 at 5:30 p.m.

Present: Graner, Flesher, Mann, Williams, Miles

Absent: None

Others Present: Janelle Hagler, Jaunita Schroff, Stuart Johnson, Cristine Stallings, Patrick Miller, Sabra Hamilton, Matt Sorenson, Kirk Larson, Ralph Boots, Casey Guernsey, Phil Conger

Meeting Called To Order Mayor R.E. Graner called the meeting to order at 5:30 p.m.

Pledge of Allegiance The meeting opened with the Pledge of Allegiance.

Approve Agenda Mayor R. E. Graner called for a motion for approval or amending of the agenda.

Motion made by Alderman Fred Flesher to approve the agenda and seconded by Alderman Randall Mann.

Miles - Aye Williams – Aye
Mann - Aye Flesher – Aye

Approve Bills Mayor R. E. Graner asked if there were any questions on bills presented for payment and if not, a motion to approve the bills.

Motion made by Alderman Randall Mann to approve the bills presented for payment and seconded by Alderman Todd Williams.

Miles - Aye Williams – Aye
Mann - Aye Flesher– Aye

Constellation Newenergy	86,448.00	Hoover, Brenda	120.00
Advanced Disposal	13,408.24	Information Technologies	642.00
ANR Pipeline Co	21,286.38	Jeff Ellis & Associates	3,038.00
Aqua-Pure Inc	3,733.82	K-5 Window Cleaning	45.00
Baker & Taylor Inc	476.36	KAAN AM & FM	212.00
Bethany Computer Clinic	160.00	Key Equipment & Supply	172.68
CarQuest Auto Parts	379.10	Knapheide Truck Equip	83.10
Carter-Waters LLC	2,431.50	Kriewitz, Wendy	10.00
Cintas Inc	343.79	Kriz Davis Company	495.17
Cole Hardware	13.18	Mid-Continent Micrographic	677.40
Consumer Reports	26.00	Midwest Laboratories	800.54
Demco	25.85	MO Assoc. of Nat Gas	550.00
Elecsys International Corp	4,609.97	MO Joint Mun Elect Ut Co	291,046.88
Fedex	28.27	Missouri One Call System	15.60
Fleet Services	4,280.17	Missouri Rural Water Assoc	759.05
Galls Quartermaster	107.39	Missouri Water & Wstwater	210.00
Gimson Pest Control Inc	150.00	National Geographic	39.00
Great Northwest Day	130.00	Norris Quarries LLC	185.32
Grundy Electric Coop	933.00	O'Reilly Automotive Inc	243.82

Patrick Miller	388.18	Reliable Restorations Inc	2,045.62
Petty Cash	357.96	Ricoh USA Programs	131.33
Postmaster	58.00	Snyder & Associates	2,492.40
Quality Chemical Co	374.57	Stoner Sand	144.00
R/S Electric Utility Ser	12,925.08	TekCollect Incorporated	1,190.37

Total \$458,424.09

Void Check
11-18-13

Bethany Medical Clinic	94.50
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Total \$94.50

Payroll
12-13-13

Miles, Steven	92.35	Hamilton, Sabra	1,021.69
Flesher, Fredric	92.35	Groom, Brian	986.11
Williams, Todd	92.35	Holloway, Bryan	990.72
Stallings, Renna	1,245.30	Wills, Jesse	420.45
		Roberts, Bryan	841.16
		Parkhurst, Aaron	914.76
Johnson, Cathy	901.22	Gannan, John	818.41
Hamilton, Joe	218.87	Murphy, Jamie	793.52
Russell, Melvin	669.29	Kinnison, Teresa	340.37
Russell, Robert	833.49	Wooderson, Karen	181.21
Hayden, Ricky	1,103.35	Sanders, Linda	104.08
Brown, Johnathan	659.53	Robertson, Kenneth	1,140.11
Stottlemeyer, Lela	190.05	Willis, Brian	681.00
Gard, Paul	828.52	Clemmons, Ted	959.15
Burns, Walker	1,056.91	Puffer, Toby	643.24
Greene, Richard	929.92	Hoover, Charles	388.91
Groves, Kenneth	1,004.84	Hulet, George	1,080.71
Breer, Michael	605.63	Barnett, Brooke	983.58
Cowell, Christopher	779.08	Thomas, Michelle	792.80
Jennings, Randy	881.71	Doolittle, Jennifer	300.37
Jones, Joshua	721.84	Nighthart, Mallorie	193.45
Eads, Joseph	608.25	Smith, Zachary	241.35
Graner, Richard	269.36	ING Life Insurance	625.00
Mann, Randall	92.35	BTC Bank	11,405.63
Hagler, Janelle	1,317.30	Community Credit Union	50.00
Schroff, Jaunita	1,109.00	Family Support Payment Center	447.92
Turley, Rebekah	863.95		
Ellis, Joyce	709.58		
Doll, Jacob	646.70		

Total \$47,727.78

Payroll
12-20-13

Miles, Steven	50.00	Turley, Rebekah	50.00
Mann, Randall	50.00	Ellis, Joyce	50.00
Flesher, Fredric	50.00	Johnson, Cathy	50.00
Williams, Robert	50.00	Doll, Jacob	50.00
Stallings, Renna	25.00	Hamilton, Sabra	50.00
Hagler, Janelle	50.00	Groom, Brian	50.00
Schroff, Jaunita	50.00	Holloway, Bryan	50.00

Wills, Jesse	50.00	Burns, Walker	50.00
Roberts, Bryan	50.00	Clemmons, Ted	50.00
Parkhurst, Aaron	50.00	Greene, Richard	50.00
Hamilton, Joe	25.00	Puffer, Toby	50.00
Gannan, John	50.00	Groves, Kenneth	50.00
Russell, Melvin	50.00	Hoover, Charles	50.00
Russell, Robert	50.00	Breer, Michael	50.00
Hayden, Ricky	50.00	Hulet, George	50.00
Brown, Johnathan	50.00	Cowell, Christopher	50.00
Murphy, Jamie	50.00	Jennings, Randall	50.00
Kinnison, Teresa	25.00	Jones, Joshua	50.00
Wooderson, Karen	25.00	Eads, Joseph	50.00
Stottlemeyer, Lela	25.00	Barnett, Brooke	50.00
Sanders, Linda	25.00	Thomas, Michelle	50.00
Gard, Paul	50.00	Doolittle, Jennifer	25.00
Robertson, Kenneth	50.00	Smith, Zachary	25.00
Willis, Brian	50.00	BTC Bank	356.82

Total \$2,506.82

**Approve
Minutes /
December 2,
2013**

Mayor R. E. Graner called for approval or correction of the minutes of December 2, 2013.

Motion made by Alderman Steve Miles to approve minutes of December 2, 2013 and seconded by Alderman Todd Williams.

**Miles - Aye
Mann - Aye**

**Williams – Aye
Flesher– Aye**

Public Input

Mayor R. E. Graner asked if there was any public input.

GIS Mapping

Matt Sorenson and Kirk Larson of Midland GIS Mapping from Maryville met with the Council on a proposal to share with Harrison County the cost of obtaining an internet-based mapping service that would locate the utilities and roads and would list property ownership records. The maps would be accessible on computers and mobile devices through a password protected website. The City and County would split the \$6,000.00 initial cost of the system and would each pay \$2,400.00 a year for Midland to host the website. Each department will be able to edit and update the maps.

**Partnership /
Recruiting New
Industries**

Ralph Boots, Community Developer from Trenton, met with the Council to approve a partnership with Trenton and Albany to work on recruiting new industries and facilitating expansion of existing businesses in the region. The project selector will be looking for businesses that would fit into available buildings in the three communities. Each of the partnering communities would share the cost of hiring the recruiter, ranging from 2,400.00 to \$2,800.00 each on an annual basis.

**Economic
Developer
Reports**

Mayor R. E. Graner asked for Economic Developer Reports.

**Community
Improvement
District**

Sabra Hamilton, Economic Developer, asked Council to approve an ordinance for the Bethany 136 Community Improvement District. The CID which must involve at least 50% of the businesses and landowners located at the I-35 Plaza Drive location and would be empowered to enact a sales tax of up to 1% to pay for

improvements. The sales tax would be applied only at the businesses that are included in the CID. Non-retail businesses would pay a fee in lieu of collecting taxes. The sales tax revenue would be sent to the State Department of Revenue and then would be returned to the CID. The Council approves the CID contract on the approval of Attorney Cristine Stallings reviewing the contract.

**Ordinance 1213
/ Community
Improvement
District**

Bill #1213, AN ORDINANCE ESTABLISHING THE BETHANY 136 COMMUNITY IMPROVEMENT DISTRICT; APPROVING THE APPOINTMENT OF THE INITIAL BOARD OF DIRECTORS THERETO; AND AUTHORIZING CERTAIN ACTIONS IN CONNECTION THEREWITH, was introduced by title Mayor R. E. Graner for its first reading.

Motion made by Alderman Todd Williams to approve the first reading of Bill #1213 and seconded by Alderman Steve Mann.

Miles - Aye

Mann - Aye

Williams – Aye

Flesher– Aye

Mayor R. E. Graner read Bill #1213 for the second and final reading.

Motion made by Alderman Fred Flesher to approve the second and final reading and adopt Ordinance #1213 and seconded by Alderman Randall Mann.

Miles - Aye

Mann - Aye

Williams – Aye

Flesher– Aye

Alderman Todd Williams left the meeting at 6:45 p.m.

**Demolition
Grant /
Asbestos
Removal
Completed**

Sabra Hamilton, Economic Developer, told Council that AllState Environmental has finished with the asbestos removal. The bids will be advertised for bids on the demolition houses. The bids will be opened with Ann Hamilton from the Green Hills and be presented at the January 20th meeting.

Great NW Days

The Great Northwest Days at the Capital 2014 will be February 4th thru February 5th. Councilmen wishing to attend need to register by January 14th.

**Administrator &
Dept Reports**

Mayor R. E. Graner asked for Administrator and Department Reports.

Street Lighting

Administrator Janelle Hagler talked with Kenny Robertson, Chief Electric Operator, to get the correct figures on the street lights. The cost is approximately 35 cents per day to operate a 250 Hps bulb for ten hours. The yearly cost would be \$131.40 per street light.

The Fire Department had two house fires and one vehicle fire in the last two weeks.

**MANGO Public
Awareness**

The MANGO Public Awareness Radio Campaign Renewal Information has added more natural gas safety messages this year. The 2014 campaign will consist of ninety-six 30-second ads targeting natural gas safety and sixty 10-second billboard ads.

The transmission has gone out of Motor pool pickup. Paul Gard is getting bids on replacement costs.

The Street Department has ordered more salt in preparation for forecasted snow storms.

The Water Department was called out twice over the weekend. They were able to turn off water at the curb stop.

**MML /
BuyBoard
National
Purchasing
Coop**

Administrator Janelle Hagler told Council that MML is partnering with BuyBoard National Purchasing Cooperative. This BuyBoard is an online purchasing cooperative designed to streamline the purchasing process and help members make confident buying decisions. There is no cost for the use of BuyBoard. The City needs to approve a resolution for the Administrator to sign.

**Resolution /
National
Purchasing
Coop**

A RESOLUTION OF THE CITY OF BETHANY AUTHORIZING THE PARTICIPATION IN THE NATIONAL PURCHASING COOPERATIVE was read by Mayor R. E. Graner by title.

Motion made by Alderman Randall Mann to accept the resolution 2013-02 and seconded by Alderman Fred Flesher.

**Miles - Aye
Mann - Aye**

**Williams – Absent
Flesher– Aye**

**SFS
Architecture /
City Facilities
Assessment**

Administrator Janelle Hagler and Sabra Hamilton, Economic Developer, met with SFS Architecture on Friday, December 5, 2013, about doing an assessment on the city facilities. The cost estimate of \$18,000 to \$20,000 was unexpected. Administrator Janelle Hagler will do more research into similar companies and communities that have used their services.

**MO Securities
Investment
Program**

Becky Turley and Administrator Janelle Hagler met with Barry Ballou from Missouri Securities Investment Program (MoSIP) on Friday, December 13, 2013. Administrator Hagler will have more information at the next meeting on how this company can assist in guiding the city on the best way to invest money.

Administrator Janelle Hagler told Council that some budget reports will be available for next meeting.

**Pumper Fire
Truck Repair
Cost**

John Gannan, Fire Chief / Building Inspector, backed the pumper fire truck into the overhead door of the west building. The cost will be \$1,200.00 to \$1,500.00. An unrelated repair of a relief valve for this pumper truck is also needed and has been ordered.

**Walking
Challenge**

Paul Gard won this year's walking challenge with 707,832 steps and will receive \$100.00 for first place. All employees that walked over 490,000 steps will be rewarded. The funds are paid out of the City's MPR account.

**Employee
Christmas
Bonus**

The full and part-time employees will receive the Christmas bonus on Friday, December 20th.

**Council Reports
and Comments**

Mayor R. E. Graner asked for Council Reports and Comments.

Alderman Steve Miles would like the Water Department to assist Bruce Williams into locating the water leak on Taylor Street.

**Mayor
Correspondence
or
Appointments**

Mayor R. E. Graner correspondence or appointments.

Sales Tax Increase

Mayor R. E. Graner announced the sales tax has increased over \$7,000.00 from the same time last year.

Mayor's Christmas Tree

Mayor R. E. Graner told Council that there were seventy-three families and one hundred seven kids in the Mayor's Christmas Tree this year. The gifts will be picked up on Tuesday, December 17.

The first day of election sign up will be Tuesday, December 17th. Last Day is Tuesday, January 21st, 2014.

Stuart Johnson asked if the Council was going to vote on the World Economic Development Alliance that was presented by Ralph Boots from Trenton.

Approve World Economic Development Alliance

Motion made by Alderman Steve Miles to approve the World Economic Development Alliance for \$2,400.00 and seconded by Alderman Fred Flesher.

Miles - Aye
Mann - Aye

Williams – Absent
Flesher– Aye

Motion made by Alderman Randall Mann to go into Closed Session for Legal and Personnel and seconded by Alderman Fred Flesher at 7:16 p.m.

Miles - Aye
Mann - Aye

Williams – Absent
Flesher– Aye

Closed Session

CLOSED SESSION

Alderman Steve Miles told Council that a landowner has been working with his lawyer on getting the City to take over 38th Street. The landowner has no access for development. Casey Guernsey has talked with the lobbyist for Wal-Mart about the road issue.

Casey Guernsey left the meeting.

Administrator Janelle Hagler received a letter from a residence about a complaint on an employee. The Street Department removed snow on a private driveway and he is requesting to be reimbursed for the damages. Cristine Stallings, City Attorney, instructed Administrator Janelle Hagler to listen to his complaints and advise him that she will talk to the City Attorney.

Motion made by Alderman Randall Mann to open session and seconded by Alderman Fred Flesher at 8:14 p.m.

Miles - Aye
Mann - Aye

Williams – Absent
Flesher– Aye

Open Session

OPEN SESSION

Adjournment

Motion made by Alderman Fred Flesher to adjourn meeting at 8:14 p.m. and seconded by Alderman Randall Mann.

**Miles - Aye
Mann - Aye**

**Williams – Absent
Flesher– Aye**

R.E. Graner, Mayor

ATTEST:

Nita Schroff, City Clerk