

REGULAR COUNCIL MEETING

February 3, 2014

The Board of Aldermen met in regular session at City Hall, 206 North 16th Street, on Monday, February 3, 2014 at 5:30 p.m.

Present: Graner, Flesher, Mann, Williams, Miles

Absent: None

Others Present: Janelle Hagler, Jaunita Schroff, Stuart Johnson, Cristine Stallings, Sabra Hamilton, Phil Conger, Bob Butler, Rick Smith, and Patrick Miller

Meeting Called To Order Mayor R. E. Graner called meeting to order at 5:30 p.m.

Pledge of Allegiance The meeting opened with the Pledge of Allegiance.

Approve Agenda Motion made by Alderman Steve Miles to approve the agenda and seconded by Alderman Todd Williams.

Miles - Aye
Mann - Aye

Williams – Aye
Flesher – Aye

Approve Bills Mayor R. E. Graner asked if there were any questions on bills presented for payment and if not, a motion to approve the bills.

Motion made by Alderman Todd Williams to approve the bills presented for payment and seconded by Alderman Steve Miles.

Miles - Aye
Mann - Aye

Williams – Aye
Flesher– Aye

Liberty National	799.53	MO Dept of Revenue	1,470.00
Acco	111.98	Missouri Lagers	13,366.12
Bethany Building Center	9.50	Missouri One Call System	33.80
Bethany Chamber of Comm	300.00	Missouri Sales Use Tax	14,577.42
Bethany Printing Company	236.90	Norris Quarries LLC	413.78
BSN Sports Collegiate Pacific	19.33	Orscheln’s Conveniccard	109.73
Cintas Inc	114.22	Petty Cash	157.55
City of Bethany	15,562.94	Quality Chemical Company	197.73
Commerce Bank	93.93	Schulte Engineering	2,486.21
Dierendfeldt, Rick	87.03	Shelby Printing	124.50
Fedex	24.80	Snyder & Associates	1,456.87
H*D Supply Waterworks	3,291.16	Southside MFA	15.00
Harrison Co Treasurer	2,500.00	Tire Wholesale Warehouse	249.32
Harrison Co Ad-Visor Inc	22.50	Trenton Coca-Cola Bottling	111.80
Hawkins Inc	2,030.25	Tyler Technologies Inc	7,823.00
HD Supply Power Solutions	372.00	Verizon Wireless	301.90
Hoover, Brenda	120.00	Wal-Mart	933.37
Kriz Davis Company	1,030.48	Aflac	1,569.09
Martz Electric	1,026.40	Bradley, Kody	75.54
Maysville Typewriter Exc	69.74	Dye, Gail	160.41
Midwest Public Risk	33,646.97	Edwards, Neola	0.18
MO Dept of Revenue	1,517.00	Thomas, Thea	150.25

Ruff, Terry	64.07	Linthacum, Joeann	46.09
Read, Jeffrey	98.04	Parker, Mildred	182.52
Dibben, Venneth	42.25	Family Support Division	159.66

Total \$109,362.86

Void Check
2-4-14

Tyler Technologies 7,823.00

Total \$7,823.00

Payroll
1-24-14

Johnson, Cathy	902.67	Holloway, Bryan	992.16
Russell, Melvin	816.79	Wills, Jesse	885.66
Russell, Robert	987.29	Roberts, Bryan	849.44
Hayden, Ricky	1,104.22	Parkhurst, Aaron	959.93
Brown, Johnathan	779.35	Gannan, John	820.85
Stottlemyer, Lela	242.73	Murphy, Jamie	762.04
Gard, Paul	1,048.03	Kinnison, Teresa	412.92
Burns, Walker	1,083.50	Wooderson, Karen	196.63
Greene, Richard	917.13	Sanders, Linda	111.51
Groves, Kenneth	1,006.28	Robertson, Kenneth	1,137.89
Breer, Michael	607.21	Willis, Brian	681.87
Cowell, Christopher	876.42	Clemmons, Ted	960.73
Jennings, Randy	819.36	Puffer, Toby	656.87
Jones, Joshua	740.05	Hoover, Charles	690.36
Eads, Joseph	792.62	Hulet, George	1,082.16
Johnson, Amy	93.58	Barnett, Brooke	986.02
Hagler, Janelle	1,279.25	Thomas, Michelle	794.24
Schroff, Jaunita	1,110.73	Doolittle, Jennifer	303.33
Turley, Rebekah	864.52	Smith, Zachary	235.39
Ellis, Joyce	710.15	Bennett, Whitney	126.41
Doll, Jacob	647.86	ING Life Insurance	725.00
Hamilton, Sabra	1,023.42	BTC Bank	11,389.37
Groom, Brian	987.56	Community Credit Union	50.00

Total \$45,251.50

Approve
Minutes /
January 20,
2014

Mayor R. E. Graner called for approval or correction of the minutes of January 20, 2014.

Motion made by Alderman Steve Miles to approve minutes of January 20, 2014 and seconded by Alderman Todd Williams.

Miles - Aye
Mann - Aye

Williams - Aye
Flesher - Aye

**Approve
Transfer /Sales
Tax Funds to
Library Budget**

The Council was asked by the City Treasurer to approve the transfer from sales tax funds to the Library budget for the air conditioner replacement project in the amount of \$26,982.00.

Motion made by Alderman Todd Williams to approve the transfer from sales tax to the Library budget for air conditioner project in the amount of \$26,982.00 and seconded by Alderman Randall Mann.

**Miles - Aye
Mann - Aye**

**Williams – Aye
Flesher – Aye**

Public Input

Mayor R. E. Graner asked if there was any public input.

**Proposal /
Developing 200
Acres South of
Wal-Mart**

Bob Butler approached the Council with a proposal for developing 200 acres south of Wal-Mart. Mr. Butler would like this for development of commercial property. The Council is interested in the development of that area, but is concerned with issues with the Wal-Mart road. A resolution for the city to accept 38th Street from Wal-Mart was discussed. Mayor Graner wants to know who is really responsible for the repair of the current street issues. Administrator Janelle Hagler will consult with the County Assessor's office for exact property lines and ownership. More discussion at the next meeting.

**Economic
Developer
Reports**

Mayor R. E. Graner asked for Economic Developer Reports.

**Great NW Days/
April 7-8**

The Great Northwest Days at Jefferson City have been canceled and rescheduled for April 7th and 8th.

The City is waiting on paperwork on the demolition and Safe Route to School grants.

**Administrator &
Department
Reports**

Mayor R. E. Graner asked for Administrator and Department reports.

**Bids / 2014-2015
Electrical
Project /
Transformers**

Administrator Janelle Hagler submitted bids for the transformers for 2014-2015 electric project. The bids submitted were HD Supply for \$54,376.00; Kriz-Davis for \$54,910.00; and Arkansas Electric for \$56,602.00. Kenny Robertson, Chief Electric Operator, recommendation is HD Supply for \$54,376.00 since it is the low bid.

Motion made by Alderman Todd Williams to accept HD Supply bid for \$54,376.00 and seconded by Alderman Steve Miles.

**Miles - Aye
Mann - Aye**

**Williams – Aye
Flesher – Aye**

**Interviews /
Parks Manager**

Administrator Janelle Hagler has been helping Brooke Barnett, Parks and Recreation Director, interview for the Parks Manager replacement.

**Salt & Sand
Prepared**

The Street Department has been preparing more salt and sand for trucks in anticipation of the forecasted snow storms.

**Central
Programs /
Industrial
Revenue Bonds**

Administrator Janelle Hagler has been contacted by Tom Schnieder of Central Programs on paying off the industrial revenue bonds before the May due date. Gilmore and Bell was the attorney for the original project documents. Administrator Janelle Hagler's

recommendation is to have Gilmore and Bell contact Central Programs to assist in the legal acceleration of this process.

**Officer Wills /
Secondary
Employment**

Administrator Janelle Hagler told Council Jesse Wills confirmed his other employment will not interfere with his duties for the City.

Motion made by Alderman Fred Flesher to allow Officer Wills to seek additional employment and seconded by Alderman Randall Mann.

Miles - Aye
Mann - Aye

Williams – Aye
Flesher – Aye

**Progress In
Completion of
AMI Project**

Mike McNeil and Bob Westmoreland were here Tuesday, January 21 and progress was made on the steps to complete the AMI project.

**Interest In Dog
Rescue Shelter**

Administrator Janelle Hagler and City Clerk Jaunita Schroff met with Megan Daniel on her plans for a dog rescue shelter. Megan will be an asset to the community for the best outcome for these dogs. Adopted dog owners living in city limits will be required to get a city dog license. A recommendation is for the City to work with Ms. Daniel to insure the shelter meets City approval.

**Sample
Ordinance /
Remove Annual
Appointment of
Officers**

Administrator Janelle Hagler had a sample of the ordinance to remove the annual appointment of officers. If Council approves, the Administrator will have the original ordinance at next meeting.

**Media Event /
Police Car Grant**

The USDA is holding a media event on Wednesday, February 12 at City Hall at 11:00 a.m. for the police car grant.

Administrator Janelle Hagler has been approached by three different property owners to discuss subdivision possibilities. Administrator Hagler has come up with a procedure checklist from the code book in preparing for the future development with a consistent and structured plan for all to follow.

Administrator Janelle Hagler told Council that Dick Greene is planning to retire in April.

**Council Reports
& Comments**

Mayor R. E. Graner asked for Council Reports and Comments.

**Flag Replaced at
Welcome Sign**

Alderman Todd Williams said the flag at the welcome sign by I-35 is in bad shape. Administrator Janelle Hagler told Council that the flag has been replaced.

**Burn Policy and
Procedures**

Alderman Todd Williams would like a revised City burn policy and procedures to acquire a burn permit from DNR.

**Request to Hook
into City Natural
Gas**

Alderman Randall Mann was approached from Leo and Sharol Madison on the cost of hooking into the City's natural gas. Administrator Janelle Hagler will check with Gas Superintendent Ted Clemmons on procedures.

Alderman Fred Flesher asked about information on Kenny Groves. Administrator Janelle Hagler reported that Kenny was hospitalized and would be absent for at least two weeks.

**Mayor
Correspondence
or
Appointments**

Mayor R. E. Graner correspondence or appointments.

**Mike O'Neal
Property**

Mayor R. E. Graner told Council that the IRS has first lien on the Mike O'Neal property.

**Proclamation /
Boy Scout Week**

Mayor R. E. Graner read a proclamation for the first week of February as the Boy Scout Anniversary week.

Motion made by Alderman Todd Williams to approve Mayor Graner's request to sign the Boy Scout Proclamation and seconded by Alderman Randall Mann.

**Miles - Aye
Mann - Aye**

**Williams – Aye
Flesher – Aye**

**Budget
Sessions**

Mayor R. E. Graner started the budget sessions.

Administrator Janelle Hagler asked Council their thoughts on salaries, health insurance, building assessments or any of the 2014-2015 projects from the departments. Daniel Phillip with Columbia Insurance will be at the safety meeting to employees fill out application to get and estimated cost for health insurance. The Council does not think that the City needs to pay someone \$18,000.00 to do assessments of the City buildings. Alderman Todd Williams would like the Street Department Superintendent Rick Hayden to present another plan for the 2" overlay. Alderman Todd Williams would like the lower paid employees to receive higher raises.

**Budget Meeting
Set / February
10th**

Administrator Janelle Hagler would like to have a budget meeting Monday, February 10th at 5:30 p.m.

Adjournment

Motion made by Alderman Fred Flesher to adjourn meeting at 7:40 p.m. and seconded by Alderman Randall Mann.

**Miles - Aye
Mann - Aye**

**Williams – Aye
Flesher – Aye**

R.E. Graner, Mayor

ATTEST:

Nita Schroff, City Clerk