

REGULAR COUNCIL MEETING

March 3, 2014

The Board of Aldermen met in regular session at City Hall, 206 North 16th Street, on Monday, March 3, 2014 at 5:30 p.m.

Present: Graner, Flesher, Mann, Williams, Miles

Absent: none

Others Present: Janelle Hagler, Jaunita Schroff, Patrick Miller, Sabra Hamilton, Rick Clark, Joe Easton, Charles Crabtree, Rick Smith, Chad Smith, Randy Brejnik, Stuart Johnson, Phil Conger, and Cristine Stallings.

Meeting Called To Order Mayor R. E. Graner called meeting to order at 5:30 p.m.

Pledge of Allegiance The meeting opened with the Pledge of Allegiance.

Approve Agenda Mayor R. E. Graner called for a motion for approval or amending of the agenda.

Motion made by Alderman Steve Miles to approve the agenda and seconded by Alderman Todd Williams.

Miles - Aye Williams – Aye
Mann - Aye Flesher – Aye

Approve Bills Mayor R. E. Graner asked if there were any questions on bills presented for payment and if not, a motion to approve the bills.

Motion made by Alderman Steve Miles to approve the bills presented for payment and seconded by Alderman Todd Williams.

Miles - Aye Williams – Aye
Mann - Aye Flesher– Aye

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|------------------------------|-----------|-----------------------------|-----------|
| Liberty National | 799.53 | K-5 Window Cleaning | 45.00 |
| Anderson Underground | 1,200.00 | MailFinance Inc | 288.00 |
| Bethany Building Center | 367.03 | Maryville Typewriter Exc | 80.56 |
| Bethany Medical Clinic | 225.50 | MFA Agri Ser-Bethany | 50.70 |
| Bethany Tire Center | 50.00 | MFA Oil & Propane | 20.00 |
| Bud Tharp | 22.53 | Midwest Public Risk | 33,646.97 |
| Cintas Inc | 251.57 | Midwest Radar & Equipment | 90.00 |
| City of Bethany | 14,070.11 | Missouri Assoc of Code Admn | 470.00 |
| City of Bethany | 182.99 | Missouri Dept of Revenue | 1,445.00 |
| Commerce Bank | 1,292.30 | Missouri Dept of Revenue | 1,555.00 |
| Grand River Mutual Tele | 1,293.65 | Missouri Lagers | 13,531.71 |
| H*D Supply Waterworks | 2,864.94 | Missouri One Call System | 36.40 |
| Hach | 133.77 | Missouri Sales Use Tax | 16,013.44 |
| Harrison Co Treasurer | 2,500.00 | MPRA | 525.00 |
| Harrison County Ad-Visor Inc | 46.20 | Northwest Missouri CCFOA | 20.00 |
| Hawkins Inc | 2,189.15 | Petty Cash | 436.51 |
| Hoover, Brenda | 120.00 | Quality Chemical Co Midwest | 185.00 |
| Hy-Vee Food Store | 359.55 | R/S Electric Motor Services | 3,630.00 |
| John Deere Financial | 7.78 | Remmers Design | 234.25 |

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|-----------------------------|----------|------------------|-----------|
| Resort At Port Arrowhead | 230.46 | UMB Bank | 25,686.96 |
| RLI Insurance Company | 395.00 | BTC Bank | 14,000.00 |
| RMP Sales Inc | 35.00 | Phillips, Eren | 154.55 |
| Russell Plumbing | 852.25 | Estes, Mary | 182.99 |
| Sanders Electric Heating | 274.82 | Murphy, Jamie | 9.98 |
| Standard Press | 60.00 | Dineen, Reesa | 71.84 |
| Verizon Wireless | 301.90 | Mecca, Daniel | 88.13 |
| WACA | 25.00 | Porter, John | 129.17 |
| Wal-Mart | 525.93 | Tone, Jessica | 68.14 |
| World Economic Dev Alliance | 2,150.00 | Bennett, Clinton | 20.94 |
| AFLAC | 1,569.09 | Lawson, Mark | 158.70 |

Total \$147,270.99

Void Checks

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|-----------------------|--------|------|--------|
| Ins Services of The H | 395.00 | MPRA | 525.00 |
| Estes, Mary | 182.99 | | |

Total \$1,102.99

Payroll

2-21-14

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|---------------------|----------|-------------------------------|-----------|
| Johnson, Cathy | 902.67 | Wills, Jesse | 730.51 |
| Hamilton, Joe | 321.37 | Roberts, Bryan | 843.03 |
| Russell, Melvin | 1,092.10 | Parkhurst, Aaron | 981.60 |
| Russell, Robert | 1,395.94 | Gannan, John | 820.85 |
| Hayden, Ricky | 1,104.22 | Murphy, Jamie | 762.04 |
| Brown, Johnathan | 958.41 | Kinnison, Teresa | 280.02 |
| Stottlemeyer, Lela | 220.15 | Wooderson, Karen | 121.46 |
| Gard, Paul | 1,337.40 | Sanders, Linda | 89.21 |
| Burns, Walker | 1,058.36 | Robertson, Kenneth | 1,137.89 |
| Greene, Richard | 917.13 | Willis, Brian | 681.86 |
| Groves, Kenneth | 1,006.27 | Clemmons, Ted | 874.64 |
| Breer, Michael | 646.19 | Puffer, Toby | 642.99 |
| Cowell, Christopher | 786.98 | Hoover, Charles | 728.33 |
| Jennings, Randy | 795.94 | Hulet, George | 1,082.16 |
| Jones, Joshua | 750.64 | Barnett, Brooke | 986.02 |
| Eads, Joseph | 675.56 | Thomas, Michelle | 794.24 |
| Johnson, Amy | 113.64 | Doolittle, Jennifer | 345.01 |
| Hagler, Janelle | 1,279.25 | Adkins, Bailey | 36.37 |
| Schroff, Jaunita | 1,110.73 | Smith, Zachary | 178.36 |
| Turley, Rebekah | 925.27 | ING Life Insurance | 650.00 |
| Ellis, Joyce | 710.16 | BTC Bank | 11,867.57 |
| Doll, Jacob | 647.85 | Community Credit Union | 50.00 |
| Hamilton, Sabra | 1,023.42 | Gentry County Associate Court | 86.09 |
| Groom, Brian | 987.56 | City of Bethany | 204.50 |
| Holloway, Bryan | 1,072.63 | | |

Total \$46,814.59

Approve Minutes / February 18, 2014

Mayor R. E. Graner called for approval or correction of the minutes of February 18, 2014.

Motion made by Alderman Fred Flesher to approve minutes of February 18, 2014 and seconded by Alderman Randall Mann.

**Miles - Aye
Mann - Aye**

**Williams – Aye
Flesher – Aye**

Public Input

Mayor R. E. Graner asked if there was any public input.

There was not any public input.

Economic Developer Report

Mayor R. E. Graner asked for Economic Developer Reports.

Contracts Signed / Demolition Properties

Sabra Hamilton, Economic Developer, met with Ann Hamilton and Derrick Fee with Red Rock on Friday, February 21, 2014, to sign contracts for the demolition properties. The City is waiting for the bond paperwork to return and hopefully Red Rock will be able to start March 1, 2014, with weather permitting.

The Cole's strip mall sold so the businesses have ninety days to relocate.

Safe Route To School Easements

The Safe Route to School will be getting easements from three of the property owners for temporary easements for the new sidewalks.

Discussion / Gilmore & Bell on North & South TIF

Sabra Hamilton, Economic Developer, Administrator Janelle Hagler, and Becky Turley, City Treasurer, spoke with Gilmore & Bell concerning the North & South TIF. It was determined that a redevelopment plan has to be done within the first 10 years of the TIF or it cannot be changed. Sabra Hamilton presented the Council with recommendations of TIF attorneys. Mayor R. E. Graner asked Cristine Stallings, City Attorney, her advice on the attorneys and her recommendation was Gilmore & Bell Attorney.

Motion made by Alderman Fred Flesher to hire Gilmore & Bell Attorney for questions or concerns on the TIF and seconded by Alderman Randall Mann.

**Miles - Aye
Mann - Aye**

**Williams – Aye
Flesher – Aye**

Administrator & Department Reports

Mayor R. E. Graner asked for Administrator and Department Reports.

Administrator Janelle Hagler told Council that R/S Electric wages had raised \$4 to \$5 per hour.

Bids / Annual Ladder Truck Testing

John Gannan, Fire Chief/Building Inspector, received bids for the annual testing of the ladder truck. The testing would be in April.

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| Annual Operating Expense / Fire Runs | John Gannan figured an annual operating expense for fire runs over the last five years and the approximate cost is \$1,300.00 for rural runs. The City charges \$250.00. More discussion later. |
| Demolition of Two Houses | <p>The City has two more houses that need to be demolished. John Gannan has started the proper paperwork to see if those can be taken down in the next fiscal year.</p> <p>The Street Department had two trucks broken down after the last snow. Paul Gard, Motor Pool, has one of the trucks running and working on the second.</p> |
| MoDot Bridge Inspections | MoDot inspected the bridges with Street Superintendent Rick Hayden on Thursday, February 27, 2014, and is waiting on the report. |
| Two Water Meters Froze | The Water Department had two meters freeze over the weekend but no major leaks. |
| New Computers To Be Purchased | Administrator Janelle Hagler is researching for new computers for the Electric Department, Water Department, Gas Department, Motor Pool, and Wastewater Treatment Plant. Will purchase in this fiscal year. |
| Completion of Quitclaim Deed / NTA Property | <p>City Attorney Cristine Stallings completed the quitclaim deed on the property to the NTA.</p> <p>Motion made by Alderman Todd Williams to allow Mayor R. E. Graner to sign the quitclaim deed and seconded by Alderman Steve Miles.</p> <p style="text-align: center;">Miles - Aye Williams – Aye Mann - Aye Flesher – Aye</p> |
| MIRMA Annual Review | Administrator Janelle Hagler, met with Jeff Arp on Wednesday, February 19, 2014 for the annual review. It went very well and the unofficial score for this year is 93% compared to last year's score of 89%. |
| Request For Addition City Reserve Officer | <p>Police Chief Brian Groom is requesting to have Brett Hawkins to be hired as another City reserve officer.</p> <p>Motion made by Alderman Steve Miles to approve the reserve officer Brett Hawkins and seconded by Alderman Fred Flesher.</p> <p style="text-align: center;">Miles - Aye Williams – Aye Mann - Aye Flesher – Aye</p> |
| DNR Burning Regulations | DNR visited with Alderman Todd Williams at CTL on the state burning regulations. Burning of the vegetation from the land clearing can be burned. A permit can be applied for on line at no charge but it can take up to 30 days for processing. Alderman Todd Williams will get a list of the requirements to follow to receive a permit. |
| Resolution 2014-01/ Easement of Driveway on 38th Street | City Attorney Cristine Stallings reviewed Resolution 2014-01 supporting Wal-Mart giving an easement of the driveway on 38 th Street to the City in exchange for snow removal and minor maintenance and repairs. |

Motion made by Alderman Todd Williams to allow Mayor R. E. Graner to sign Resolution 2014-01 and seconded by Alderman Steve Miles.

**Miles - Aye
Mann - Aye**

**Williams – Aye
Flesher – Aye**

Administrator Janelle Hagler will be attending the quarterly MPUA meeting on Thursday, March 6, 2014.

Nita Schroff, City Clerk will be attending the MO CCFOA conference in Columbia.

The annual employee appreciation lunch is set for Wednesday, March 19, 2014 at Toot-Toots or El Nopal.

**Council Reports
& Comments**

Mayor R. E. Graner asked for Council Reports and Comments.

Alderman Todd Williams would like Sabra Hamilton, Economic Developer, to talk with MoDOT about widening the entrance at Flowers Bank.

Alderman Todd Williams would like the City departments to utilize the services of businesses in city limits before going out of the city limits.

**Mayor
Correspondence
or
Appointments**

Mayor R. E. Graner correspondence or appointments.

Mayor R. E. Graner told Councilmen that the councilmen needed to cash checks before end of fiscal year.

Budget Session

Mayor R. E. Graner started the budget sessions.

Administrator Janelle Hagler asked Council if they had any changes on the budget. Administrator Hagler had included vehicle for the office, gas, and wastewater treatment plant. Alderman Steve Miles commented that if Vance Brothers could lay the chip seal for the same price then the street department could be ditching and cutting brush. Administrator Janelle Hagler will talk with Street Superintendent Rick Hayden. Administrator Janelle Hagler included costs for engineering and attorney fee for the North & South TIF. The health insurance has dropped \$30,000.00 this year due to MPR discontinuing Plan A. Administrator Janelle Hagler asked about raising some of the lower paid positions.

Adjournment

Motion made by Alderman Randall Mann to adjourn meeting at 7:05 p.m. and seconded by Alderman Steve Miles.

**Miles - Aye
Mann - Aye**

**Williams – Aye
Flesher – Aye**

R.E. Graner, Mayor

ATTEST:

Nita Schroff, City Clerk