

REGULAR COUNCIL MEETING

February 1, 2016

The Board of Aldermen met in regular session with Mayor Patrick Miller at City Hall, 206 North 16th Street, on Monday, February 1, 2016 at 5:30 p.m.

Present: Miller, Johns, Mann, Miles, Williams

Absent: none

Others Present: Janelle Hagler, Nita Schroff, Phil Conger, Stuart Johnson, Cristine Stallings, Kenny Robertson, Ted Clemmons, Randy Jennings, Jacob Denum, Nathan Easton, Misty Oliver, Jonne Slemmons, and Casey Guernsey.

Meeting Called To Order Mayor Patrick Miller called meeting to order at 5:30 p.m.

Pledge of Allegiance The meeting opened with the Pledge of Allegiance.

Approve Agenda Mayor Patrick Miller called for a motion for approval or amending of the agenda.

Motion made by Alderman Todd Williams to approve the agenda and seconded by Alderman Steve Miles.

Miles - Aye Williams – Aye
Mann - Aye Johns – Aye

Approve Bills Mayor Patrick Miller asked if there were any questions on bills presented for payment and if not, a motion to approve the bills.

Motion made by Alderman Randall Mann to approve the bills as presented and seconded by Alderman Lance Johns.

Miles - Aye Williams – Aye
Mann - Aye Johns – Aye

GovDeals Inc	9,922.50	Harrison Co Treasurer	2,500.00
Aflac	989.52	Home Town Title LLC	300.00
Liberty National	648.48	Hoover, Brenda	70.00
Axiom Strategies LLC	5,750.00	John Deere Financial	134.39
Bethany Building Center	233.61	K-5 Window Cleaning	45.00
BSN Sports Collegiate	49.19	Knapheide Truck Equipment	42.95
Cascade Subscription Serv	159.94	Kriz Davis Company	976.41
Central Bank of Midwest	10,146.71	Maryville Typewriter Exc	393.22
Cintas Inc	294.21	MDI/MSU	405.00
City of Bethany	25.00	Missouri Dept of Revenue	898.00
City of Bethany	25.00	Missouri Dept of Revenue	919.00
City of Bethany	17,283.35	Missouri Lagers	7,668.56
City of Bethany North TIF	4,289.50	Norris Quarries LLC	326.44
Clinton Co Sheriff	0.83	Peopleservice Inc	53,870.00
Commerce Bank	1,963.96	Petty Cash	73.56
Federated Insurance	14,885.12	Porter Trash Service	12,808.39
Fonseca, Brian	425.00	Quill Corporation	172.00
Grainger	4.60	R/S Electric Utility Servic	2,038.08

Remmers Design	51.80	BTC Bank	9,922.50
Ricoh USA Program	79.83	Great Northwest Day	65.00
Southside MFA	120.00	Great Northwest Day	65.00
Tyler Technologies	6,830.47	Marrs, Gary & Kathie	90.00
Verizon Wireless	203.21	Wilson, Rickey	150.00
Wal-Mart	720.96	Comer, Hailey	208.42
Winners Circle Awards	43.70	The Dance Studio	62.90
Petty Cash – Gym	420.00	Central Bank of Midwest	10,146.71
Postmaster	2,600.00		

Total \$182,518.02

Void Checks

BTC Bank	9,922.50	Central Bank of Midwest	10,146.71
Axiom Strategies LLC	2,875.00		

Total \$22,944.21

Payroll

1-18-16

Johnson, Cathy	941.61	Turley, Rebekah	957.30
Blanton, Greg	18.47	Ellis, Joyce	762.52
Kinnison, David	57.26	Groom, Brian	1,058.37
Martin, Tyson	205.02	Holloway, Bryan	1,019.90
Martz, Phillip	55.41	Parkhurst, Aaron	952.98
Russell, Richard	129.29	Rimmer, Eric	991.14
Wilson, Zachary	55.41	Allen, Seth	829.85
Loving, Bobby	18.47	Denum, Jacob	332.30
Stanton, Dakota	55.41	Doll, Jacob	721.92
Cox, Quinton	18.47	Lykins, Michael	717.47
Jennings, Randy	834.46	Lehleitner, Janee	221.64
Russell, Melvin	780.38	Hinkle, Judith	135.35
Russell, Robert	1,017.26	Sanders, Linda	214.34
Brown, Johnathan	787.92	Robertson, Kenneth	876.15
Stottlemeyer, Lela	303.40	Willis, Brian	776.71
Gard, Paul	1,094.22	Clemmons, Ted	1,048.24
Clawson, Nicole	180.15	Puffer, Toby	705.53
Davidson, Colton	120.47	Thomas, Michelle	962.34
Ragan, Skyler	63.58	Willis, Jennie	691.95
Doll, Mason	82.68	Kohler, Ann	341.41
Hagler, Janelle	1,303.90	Ing Life Insurance	940.00
Schroff, Jaunita	1,133.53	BTC Bank	7,456.82

Total \$31,971.00

Approve Closed Minutes of January 18th Mayor Patrick Miller called for approval or correction of the closed minutes of January 18, 2016.

Motion made by Alderman Todd Williams to approve the closed minutes of January 18, 2016 and seconded by Alderman Steve Miles.

Miles - Aye
Mann - Aye

Williams – Aye
Johns – Aye

**Approve
Regular Minutes
of January 18th**

Mayor Patrick Miller called for approval or correction of the regular minutes of January 18, 2016.

Motion made by Alderman Steve Miles to approve the regular minutes of January 18, 2016 and seconded by Alderman Todd Williams.

**Miles - Aye
Mann - Aye**

**Williams – Aye
Johns – Aye**

Public Input

Mayor Patrick Miller asked if there was any public input.

No public input at this time.

**Administrator &
Dept Reports**

Mayor Patrick Miller asked for Administrator and Department Reports.

**Fire Dept Facial
Hair Waiver**

Jacob Denum, Fire Chief, asked Council for approval of a facial hair waiver for the Bethany Fire Department. Jacob Denum explained to the Council that he believes that more people would volunteer for the Fire Department if they could have facial hair. The Fire Chief recommends no facial hair because the mask has a better seal around the nose and mouth. Jacob Denum would request the volunteer fire fighter to sign facial hair waiver if they choose not to shave. Jacob Denum would like to include this into the City of Bethany policy procedures. Alderman Todd Williams agrees if the fire department can get more volunteers to allow the facial hair waiver.

**Emergency
Management
Director**

Jacob Denum, Fire Chief, would like the Mayor to appoint him as Emergency Management Director. Jacob Denum receives most of the training for this position and a lot of the training is done on-line. The Mayor will still be over the Emergency Management Director. Jacob Denum encourages each councilman to take the free on-line training required by FEMA.

**Fire Dept
Membership
Form**

Administrator Janelle Hagler presented a Bethany Fire Department Membership form. Alderman Todd Williams asked several questions concerning possible scenarios for the bill. Administrator Janelle Hagler replied that it is based on the property owner. Alderman Steve Miles implied that it needs to be in bold letters to report controlled burns to the Law Enforcement Center. The membership will start on April 1 and run until March 31 and the fee will not be prorated. Casey Guernsey asked Fire Chief Jacob Denum what are the requirements for the volunteer firemen. Jacob said that the person has to live in the city limits or work in the City of Bethany, with the approval of employer to allow them to leave in case of fire. Casey Guernsey asked if it would be opened up for Harrison County people in the Bethany Fire Department Membership area. Jacob said that the response time to get to the fire station could not be met before the trucks leave the station if they did not live or work in the city limits.

**Engineering For
2016 Electric
Project**

Kenny Robertson, Chief Electric Operator, reported that engineering is close to being completed on the 2016 electric project. Kenny would like the Council to know that he will be submitting the bids for the 2016 electric project after the engineering is completed. Kenny added three more lights on 41st Street north of Bulldog Avenue.

Gas Dept Project – Service Lines	Ted Clemmons, Gas Department, told the Council the Gas Department project will be installing 228 service lines. Ted would like to get the bids out so the contractor can bid on both projects, so it might be cheaper with more work.
Mediacom Transferred Cable on 25th St	Kenny Robertson, Chief Electric Operator, told council that Mediacom has transferred the cable on 25th Street. Mediacom needed to remove the old cable so the City can pull the poles before street light project begins.
Gas Dept Scada System Upgrade	Administrator Janelle Hagler told Council that the Gas Department’s scada system is not working. The scada system has to upgrade to 4G and the cost will be \$4,495.00. The department will proceed with the installation.
Small Skid Steer	Administrator Janelle Hagler told Council that Ted Clemmons, Gas Department, would like to discuss keeping the smaller skid steer. Ted Clemmons told Council that the skid steer is used for mowing gas service lines, getting into back yards, removing snow, dirt cleanup for installing any kind of service lines, and unloading pipe and deliveries. Ted Clemmons said that it would be inconvenient since the Street Department will be using the larger skid steer on the street when another department needed to use it. The skid steer is used by all departments. Alderman Todd Williams expressed that it is a lot of money for the street skid steer when the smaller one does not have very many hours. Mayor Patrick Miller thinks that they need both skid loaders for the reasons that were mentioned. Alderman Todd Williams asked to resubmit the bids for next meeting. Randy Jennings, Street Superintendent, told Council that he had another bid and would include it in the bid sheets.
911 Contract	Administrator Janelle Hagler told Council that the 911 contract has risen from \$30,000.00 to \$37,500.00, an increase of 25%. The contract takes effect April 1, 2016 to March 31, 2017.
2016-2017 Budget	Administrator Janelle Hagler has been working with Becky Turley, City Treasurer, on the 2016-2017 budget. Expenses have been turned in from all departments and are working on the revenues.
2002 International Snow Plow	Administrator Janelle Hagler and Paul Gard, Motor Pool, got the bid on the 2002 International snow plow at St. Joseph MoDot through GovDeals for \$9,925.00. The truck came from Gallatin and the guys picked it up on Friday, January 29, 2016.
	Administrator Janelle Hagler will be attending the Great Northwest Days in Jefferson City on Tuesday, February 2nd.
Gun Ordinance Under Review	Administrator Janelle Hagler received a copy of an ordinance from General Code on the revised gun ordinance. Administrator Janelle Hagler will let Chief Groom and Attorney Stallings review the ordinance.
Sex Offender List	Mayor Patrick Miller would like to strengthen the procedures on the sex offenders list. Alderman Randall Mann does not approve of preying on one group of people. Attorney Stallings told Council that Missouri is one of the states that have a lifetime sex offender registry. You have two days to register as a sex offender if you have ever been charged. Misty Oliver told Council that her fourteen year old daughter had an incident at Wal-Mart.

Landlords & Tenants Issue Jaunita Schroff, City Clerk, told Council that the office has had several issues dealing with landlords and tenants. The tenants are moving without the landlords knowing and the landlords not notifying City Hall when tenants leave. Jaunita Schroff would like to make the landlords give City Hall a current list of their properties and instruct us to transfer utilities into the landlords name or turn off utilities when a tenant moves. The Council discussed to call and leave a message or e-mail the landlord.

Council Reports & Comments Mayor Patrick Miller asked for council reports or comments.

Sidewalk by new Dollar General Alderman Todd Williams asked if Dollar General was going to replace the sidewalk. Administrator Janelle Hagler said that they have discussed the issue with the contractor and they are supposed to uncover or replace the original sidewalk.

Alderman Todd Williams does not like the water running across 25th Street on the South side of the Dollar General building. Administrator Janelle Hagler will check on this situation.

Mayor Correspondence or Appointments Mayor Patrick Miller reported there was no correspondence or appointments.

Appoint Emergency Management Director Mayor Patrick Miller would like to appoint Jacob Denum as Emergency Management Director

Motion made by Alderman Todd Williams to appoint Jacob Denum as Emergency Management Director and seconded by Alderman Randall Mann.

Miles - Aye
Mann - Aye

Williams – Aye
Johns – Aye

Closed Session Motion by Alderman Randall Mann to go into closed session for real estate and seconded by Alderman Todd Williams at 7:08 p.m.

Miles - Aye
Mann - Aye

Williams – Aye
Johns – Aye

OPEN SESSION

Adjournment Motion to adjourn by Alderman Randall Mann and seconded by Alderman Lance Johns at 7:35 p.m.

Miles - Aye
Mann - Aye

Williams – Aye
Johns – Aye

Patrick Miller, Mayor

ATTEST:

Nita Schroff, City Clerk