

REGULAR COUNCIL MEETING

January 21st, 2019

The Board of Aldermen met in Regular Session with Mayor Todd Williams at City Hall, 206 North 16th Street, on Monday, January 21st, 2019 at 5:30 p.m.

Present: Williams, Crabtree, Johns, Mann, Brejnik

Absent: None

Others Present: Tara Walker, Jacob Taylor, Jerry Collins, Phil Conger, Amber Hoyle, Misty Oliver, Stuart Johnson, and Jan Johns.

Meeting Called To Order Mayor Todd Williams called the meeting to order at 5:30 p.m.

Pledge of Allegiance The meeting opened with the Pledge of Allegiance.

Approve Agenda Mayor Todd Williams called for a motion to approve or amend the agenda.
Motion made by Alderman Lance Johns to approve the agenda. It was seconded by Alderman Randy Mann.

Mann – Aye
Brejnik - Aye
Johns - Aye
Crabtree – Aye

Approve Bills Mayor Todd Williams called for a motion to approve or amend the bills.
Alderman Charles Crabtree made a motion to approve the bills. The motion was seconded by Alderman Randy Brejnik.

Mann – Aye
Brejnik - Aye
Johns - Aye
Crabtree – Aye

1-21-19

MOCCFOA	405.00	Grundy Electric Coop	829.75
Allied Systems Inc	2,090.88	Independent Salt Co	1,618.61
PeopleService	57,504.00	Kansas City Life Ins	142.00
Econo Signs & Barricade	352.45	Missouri Joint Mun Elect	255,908.04
Deana Hudlemeyer	80.00	MO Dept of Revenue	2,079.67
Richard Fink	150.00	North Central Career Center	367.80
TLWalker Law	1,800.00	Petty Cash	82.19
ANR Pipeline Co	28,793.83	Petty Cash - Gym	1,400.00
Bethany Building Center	103.00	Quill	578.33
Carquest Auto Parts	117.70	Shelby Printing	94.00
Constellation	102,985.16	Sanders Electric	17.55
Cintas Inc.	121.57	Utility Consultants Inc	70.00
COB – (Uniform)	100.00	Vermeer Sales	254.00
Diesel Tune-Up	532.48	GRLC	20.00
COB – (Pool)	9,518.27	Missouri Assoc of Municipal	6,400.00
Energy World Net	964.00	Trenton Coca-Cola Bottling	41.76

\$475,522.04

1-29-19

Rebekah D Turley	1,091.88	Randall Brejnik	92.35
Cathy M Johnson	1,046.24	Charles Crabtree	92.35
Johnathan M Brown	915.17	Jacob R Taylor	1,785.18
Randy W Jennings	1,102.59	Kenneth D Robertson	729.32
Robert W Russell	2,063.15	Jesse M Sanders	817.16
Charlie D Bennett	1,628.11	Brian J Willis	987.77
Brian K Jennings	973.63	Ted G Clemmons	1,388.37
Paul L Gard	1,112.04	Toby J Puffer	942.03
Lela A Stottlemeyer	299.21	Kinnison David	512.54
Gavin R Johns	105.24	Curtis D Carlson	1,423.27
Maggie Jennings	327.55	Janee A Lehleitner	373.33
Jaunita E Schroff	1,224.59	Judith A Hinkle	57.66
Leslie S Groom	925.46	Linda L Sanders	22.61
Amber M Hoyle	1,100.31	Michael R Lykins	1,019.15
Norman Newlin	837.94	Michelle L Schroff	1,069.06
Brian S Groom	1,309.83	Joslyn T M Jennings	101.26
Bryan E Holloway	1,182.60	Shiloh G Peters	640.24
Andrew J Alborn	934.52	Griffin L Jennings	161.57
Trevor A Place	985.37	Summer Beaty	33.75
Brandon T York	912.67	Randall Mann	92.35
Jesse M Miller	909.52	Lance Johns	92.35
Robert Williams	269.36		

Total \$ 33,690.65

Approve Minutes
of January 7th,
2019

Mayor Todd Williams called for a motion to approve or amend the Minutes
of January 7th, 2019.

Motion made by Alderman Lance Johns to change Alderman Randy
Mann's vote regarding the Bobcat bid from "Nay" to "Aye" and to approve
the Minutes of January 7th, 2019. It was seconded by Alderman Randy
Brejnik.

Mann – Aye
Brejnik - Aye

Johns - Aye
Crabtree – Aye

Bill #1314

AN ORDINANCE AMENDING THE BUDGET FOR THE PRIOR FISCAL
YEAR, BEGINNING JANUARY 1, 2018 AND ENDING DECEMBER 31,
2018 FOR THE CITY OF BETHANY, MISSOURI, was read by title only by
Mayor Todd Williams for the first reading.

Motion made by Alderman Randy Brejnik to approve the first reading of Bill
#1314 and seconded by Alderman Lance Johns.

Mann – Aye
Brejnik - Aye

Johns - Aye
Crabtree – Aye

Mayor Todd Williams read Bill #1314 by title only for the second and final reading.

Motion made by Alderman Randy Mann to approve the second and final reading of Bill #1314 and adopt Ordinance #1314 and seconded by Alderman Charles Crabtree.

Mann – Aye
Brejnik - Aye

Johns - Aye
Crabtree – Aye

Public Input Alderman Charles Crabtree stated that people on 23rd St that were having parking issues are having trouble again. Mayor Todd Williams responded by telling Administrator Jake Taylor to try one more time to resolve the issue by contacting the owner of the vehicle. If that attempt fails, the council will consider putting a “no parking” sign on one side of 23rd street.

Administrator’s Report Administrator Jake Taylor reported that Emily Wycoff of Snyder & Associates is still waiting for one more estimates on her recommended fixes for the duckbill valve at the Waste Water Treatment Plant.

Gas Dept Administrator Jake Taylor informed the council that he ran the ad for the gas laborer position as well as the timeline for accepting applications and conducting interviews.

1/16: ad runs in Bethany Republican Clipper
1/23: ad runs in Bethany Republican Clipper
1/25: applications due at City Hall by 5pm
1/29: interviews conducted by City Admin and Gas Superintendent
2/4: applicants to interview with City Council in closed session
2/18: tentative start date of new hire

County Dispatching Agreement Administrator Jake Taylor presented the dispatching agreement between Harrison County and the City of Bethany. The monthly cost will be \$3,125.00 for a total of \$37,500.00 annually.

Alderman Randy Mann made a motion to approve the contract and Alderman Lance Johns seconded the motion.

Mann – Aye
Brejnik - Aye

Johns - Aye
Crabtree – Aye

Dog Pound Administrator Jake Taylor discussed the issues regarding the city not having a dog pound. Plans have been drawn up to build a facility at the Waste Water Treatment Facility. Jake Taylor asked for approval to solicit bids and the council agreed.

Bank Accounts Administrator Jake Taylor reported to the council that the current interest rate at BTC is 2.19% and going up every month. Farmer’s Bank is only paying .74%. The difference calculates to \$30,335 for the year. City Attorney Tara Walker recommended that we add Competitive Selection of Banking Services to the current purchasing policy. The council agreed and Administrator Jake Taylor will draft the ordinance to be presented at the next meeting.

Fire Dept fund Administrator Jake Taylor reported the current balance in the Fire Department Reserve account is \$102,078. This money is left from the proceeds of the sale of the Fire Station.

MPUA Membership Administrator Jake Taylor presented the bill for the 2019 MPUA membership fees in the amount of \$6,400. This total includes \$3,800 for

Dues the Municipal Dues and \$2,600 for Apprenticeship Dues for Lineman school on Mike Sanders.

Alderman Lance Johns made a motion to approve the bill and it was seconded by Alderman Randy Brejnik.

Mann – Aye
Brejnik - Aye

Johns - Aye
Crabtree – Aye

Bids Administrator Jake Taylor presented bids for a snow plow to be installed on the electric department truck. Alderman Lance Johns suggested that we purchase the Meyer plow because it includes installation and a 3-yr warranty. Mayor Todd Williams requested clarification on one of the bids and deferred a decision to the next council meeting.

Administrator Jake Taylor presented the bids for the materials for the 2019 Street Lighting Project. Alderman Lance Johns made a motion to go with the Border States bid and it was seconded by Alderman Randy Mann.

Mann – Aye
Brejnik - Aye

Johns - Aye
Crabtree – Aye

Snow Removal Policy Administrator Jake Taylor presented a new policy regarding snow removal and ice storm street maintenance. Mayor Todd Williams stated that he disagreed with the policy presented as the responsibility should fall on the Street Superintendent and not the police. The council discussed and decided to defer a decision to the following meeting. Administrator Jake Taylor will discuss with Superintendent Randy Jennings and rework the policy for the next council meeting.

Gas Dept Request Administrator Jake Taylor told the council that Dave Williams with 5-Star Electric has asked the Gas Dept to certify him and one of his employees to be able to do gas projects. Gas Superintendent Toby Puffer has expressed concerns about liability and the council agreed that the City should not do training of this type.

Water Main Project Administrator Jake Taylor informed the council that PeopleService Superintendent Carl Schmutte is preparing the RFP for the 2019 Water Main Project. The project includes an 8 inch cast on Bulldog Avenue, the main water line on 39th Street from Bartlett to Bulldog Avenue, and replacing one of the last sections of cast on gasoline alley. The proposed budget amount is \$500,000. The council agreed to put this out for bids

Insurance Administrator Jake Taylor told the council that he has been approached by a local insurance company about bidding on our property, casualty, and liability insurance. The council discussed our current insurance arrangement with MIRMA and agreed that we should continue with MIRMA because they specialize in municipalities

TAP Grant Administrator Jake Taylor informed the council that the City has been awarded a TAP grant (Safe Routes to School-Phase III) for 2019. The total project cost is \$265,390.63 with a match of 80%, so the City will receive \$212,312.50 in funding and be asked to provide \$53,078.13 for the project. The initial paperwork has been submitted and timeline for the project will be provided at a later date. Alderman Charles Crabtree inquired about making contact with Jeremy Eivins regarding the easement on 39th St. Administrator Jake Taylor stated that he would contact him as the project progressed.

West Main Bridge Administrator Jake Taylor reported to the council regarding Bridge No. 6870010, W 310th Place. The estimated cost of repairs is around \$800,000 - \$900,000. The County currently has enough BRO funding to cover 80%

of that cost. They are requesting half of the 20% match from the City. The commissioners stated that the project would likely need funding in 2020 but a portion of the funds may be needed in 2019. The County is requesting that the City verbally commit to providing 10% of the match should they decide to go through with the project.

Street Paving Project

Administrator Jake Taylor went over the timeline for the 2019 Street Paving project. The ad is currently running in the Republican Clipper and will continue to run for four weeks.

2/7: Pre-bid meeting @ 10am

2/13: Bid Opening @ 2pm

2/18: Awarding of contract by Board of Alderman

4/22: Tentative start date

7/31: Requested completion date

Administrator Jake Taylor reported that the ballot initiatives need to be into the County Clerk by January 22nd. Paperwork has been submitted to place on the ballot, two Board of Alderman positions (East and West) as well as the Mayor for two year terms each. Any additional ballot initiatives would need to be approved tonight.

Gas Dept Service Line Project

Administrator Jake Taylor reported that we have budgeted \$168,750 for the 2019 Gas Service Line Project for 9,000 feet. We have budgeted an additional \$72,358 for materials associated with that project. Gas Superintendent Toby Puffer stated that we would not need to spend that much for materials as we have quite a bit left over from the previous year. The council agreed to place the ad in the newspaper for four weeks.

2109 Main Street

Administrator Jake Taylor reported that he spoke with the property owner, Raymond Wells. He informed him that he would be receiving a letter regarding repairs and that if the repairs are not made in 30 days, he would be receiving a ticket. Mr. Wells stated that he would like the property to be placed on the city's demo list.

2301 Woodruff Street

Administrator Jake Taylor stated that this property burned down in August of 2018. We have the insurance check in our safe. Taylor spoke with the executor of the Gary Woods Estate, Charles Woods. He is in the process of getting estimates to have the property demolished. He expects to know the timeline by mid-February and he will contact us when he knows that information.

Council Reports

Alderman Randy Brejnik inquired about the status of the Park board creating the committee to determine the use of the new property. Administrator Jake Taylor responded that they are still in the process of selecting the new committee.

Administrator Jake Taylor reported to the council that Officer Andrew Alborn hit a parked car while on duty. The car has been repaired and Officer Alborn will be added to the safety committee per the city's policy. Mayor Todd Williams requested that a copy of the accident report be included in next meeting's packet.

Alderman Charles Crabtree asked how the new code enforcer was doing. Mayor Todd Williams requested notes be added to the council report regarding corrected violations. Alderman Randy Brejnik questioned some vehicles on the list. Mayor Todd Williams suggested that the City should have an ordinance that requires current license and insurance. Alderman Charles Crabtree asked to add a property to the list for the code enforcer to check out. The property is located at 12th & River and is owned by Richard Russell.

Mayor's
Appointments

Mayor Todd Williams called for a motion to appoint Amber Hoyle as the Treasurer/Deputy City Clerk effective April 30, 2018. Alderman Randy Mann made the motion and it was seconded by Alderman Randy Brejnik

Mann – Aye
Brejnik - Aye

Johns – not present
Crabtree – Aye

Mayor Todd Williams read a thank you from Tom Strade regarding his request for the Street Dept to address Hickory Street.

Mayor Todd Williams read a proclamation, designating the week of February 3rd – 9th, 2019 as Boy Scout anniversary week.

Mayor Todd Williams expressed concern regarding sidewalk cleaning by property owners

Adjourn

Motion made by Alderman Randy Brejnik to adjourn at 6:36 p.m. and seconded by Alderman Randy Mann.

Mann – Aye
Brejnik - Aye

Johns – not present
Crabtree – Aye

Todd Williams, Mayor

ATTEST:

Amber Hoyle, City Treasurer