

REGULAR COUNCIL MEETING

APRIL 6<sup>TH</sup>, 2020

The Board of Aldermen met in Regular Session with Mayor Jonne Slemons at City Hall, 206 North 16<sup>th</sup> Street, on Monday, April 6<sup>th</sup>, 2020 at 5:30 p.m.

Present: Slemons, Mann, Johns, Crabtree, Brejnik

Absent: None

Others Present: Jake Taylor, Nita Schroff, Tara Walker (Conference Call), Amber Hoyle, Jerry Collins, Bryan Holloway.

Meeting Called To Order Mayor Jonne Slemons called the meeting to order at 5:30 p.m.

Pledge of Allegiance The meeting opened with the Pledge of Allegiance.

Approve Agenda Mayor Jonne Slemons asked for a motion to approve the agenda or amend the agenda.

Motion made by Alderman Randy Mann to approve the agenda and seconded by Alderman Lance Johns.

Mann – Aye                      Johns - Aye  
Crabtree – Aye                  Brejnik - Aye

Approve Bills Mayor Jonne Slemons asked for a motion to approve the bills or amend the bills.

Nita Schroff, City Clerk, added that if the Council decides not to have a meeting April 20, 2020 then three bills will need to be paid before May's meeting. The bills are Central Bank, Pool Payment, and North TIF payment.

Motion made by Alderman Randy Brejnik to include the three additional bills to the current list and seconded by Alderman Lance Johns.

Mann – Aye                      Johns - Aye  
Crabtree – Aye                  Brejnik - Aye

**4/06/20**

Ashley Simpson 300.00	Bethany Medical Clinic 150.00	Bornreger's Roofing 11,250.00
Barco Municipal 197.82	Bethany Printing 444.20	Cintas Inc. 559.40
Bethany Building Center 273.14	Border States Ind. 543.25	City of Bethany 15,492.45

Cole Hardware	John Deere Financial	PowerPlan
22.88	197.82	182.66
Commerce Bank	John Deere Financial	Prinsco
279.04	127.37	164.40
Core & Main LP	K-5 Window Cleaning	Quill Corporation
382.44	50.00	137.97
Elecsys International	KGM	Reader's Digest
30.00	17,058.76	29.96
ESI	MFA Oil & Propane	Remmers Design
1,683.00	487.98	177.80
Fischer Concrete	Midwest Public Risk	Sanders Electric Heating
2,115.24	23,739.84	72.15
Galls LLC	MO CCFO Assoc.	SYNCB/Amazon
80.81	Treasurer	1,227.76
GRM Networks	40.00	Tekcollect Incorporated
1,427.70	MO Dept. of Revenue	166.38
Grundy Electric Coop.	2,489.00	TLWalker Law, LLC
439.75	MO One Call System	1,815.00
Harrison Co. Sheriff	30.00	Tyler Technologies Inc.
22.00	MO Sales Use Tax	1,154.48
Harrison Co. Treasurer	21,253.03	Verizon Wireless
441.20	Norris Quarries LLC	392.53
Harrison Co. Treasurer	189.35	Victor L Phillips Co.
350.80	Northwest MO CCFOA	118.56
Harrison Co. Treasurer	40.00	Wal-Mart
3,593.75	O'Reilly Automotive Inc.	400.25
Howe Company LLC	143.96	AFLAC
5,977.71	PeopleService Inc.	1,054.08
Hudlemeyer, Deana	58,482.00	USDA Loan (WWTP)
120.00	Petty Cash	14,051.00
Jennings, Charles L.	270.49	USDA Loan (WWTP)
172.25		3,816.00

**Total: \$197,909.41**

**4/06/20**

Bryd, Donald	Cejae Watson	FICA w/h
15.78	51.93	5,716.90
Chambers, Dakota	Central Bank of the	Medicare w/h
209.62	Midwest	1,337.04
Johnson, Mary	7,617.78	VOYA
72.39	FED w/h Taxes	1,256.54
Sweat, Ashlyn	3,883.63	CDBG Project Sewer
33.92		2,437.20

**Total: \$22,632.73**

3/25/20

Jaunita E Schroff 1,319.30	Derek S McClure 915.76	Benjamin J Schoning 1,035.24
Leslie S Groom 743.29	Larry Smith 725.87	Cathy M Johnson 1,145.64
Amber M Hoyle 1,187.78	David Kinnison 378.63	Robert W Russell 1,060.41
Norman L Newlin 1,068.87	Tyson Martin 155.84	Charlie D Bennett 1,132.57
Bryan E Holloway 1,342.13	Jonathan Harris 936.70	Brian K Jennings 903.71
Aaron Parkhurst 1,199.89	Curtis D Carlson 918.57	Casy S Tharp 797.03
Trevor A Place 4,271.99	Janee A Lehleitner 487.53	Paul L Gard 1,153.31
Brandon T York 1,102.72	Judith A Hinkle 127.79	Lela A Stottlemeyer 323.22
William Quigley 936.70	Linda L Sanders 237.71	Jacob S Holcomb 87.27
Jacob R Taylor 1,728.33	Michelle L Schroff 48.18	Caul, Richard L 240.00
Kenneth D Robertson 1,035.36	Aaron Baker 1,124.51	Ellis, Brooklyn P 120.00
Jesse M Sanders 1,020.99	Shiloh G Peters 836.70	Jastin K Johns 45.81
Derric W Achter 1,122.38	Renne Lindsey 189.82	
Toby J Puffer 1,067.52	Quinton Johnson 43.63	

**Total: \$ 34,318.70**

Approve Minutes Mayor Jonne Slemons asked for motion to approve or amend the minutes of March 16, 2020.

Alderman Lance Johns replied that Mayor Jonne Slemons needs to be listed on the people present.

Motion made by Alderman Charles Crabtree to approve the corrected minutes of March 16, 2020 and seconded by Alderman Randy Mann.

Mann – Aye  
Crabtree – Aye

Johns – Aye  
Brejnik – Aye

Public Input Mayor Jonne Slemons asked if there was any Public Input.

Jerry Collins stated Leon Sequeria asked for the cost of the new Electric/Gas building. Jerry Collins questioned because he didn't remember hearing the results.

Administrator Jake Taylor replied that he called Leon Sequeria and talked to him on the request.

Administrator & Department Reports Administrator Jake Taylor told Council Herzog Construction has started milling the intersections that are being resurfaced. The date has possibly been moved back a little.

Electric/Gas Building Administrator Jake Taylor stated the new building has three items to be completed. The items are as follows: a handrail on the staircase, garage door is currently rubbing and a trap on the A/C drain.

TAP Administrator Jake Taylor said Howe Company has completed all paperwork and is waiting for MoDOT approval.

Covid-19 Administrator Jake Taylor told the Council that MIRMA has provided information on their website along with frequently asked questions on the COVID-19 pandemic. The Pandemic Virus Preparedness Plan covers preventing the spread of the virus in the workplace. The plan talks about social distancing, proper hand hygiene products, Pandemic Sick Leave procedures and FMLA. Administrator Jake Taylor told Council that Attorney Tara Walker has reviewed the Plan of Action. Administrator Jake Taylor said the Governor has issued a stay at home order. Alderman Randy Mann stated if the employees are concerned about contracting the virus they can use their own PTO time. Administrator Jake Taylor stated that himself and the Mayor would make the determination together who in the organization would be able to utilize their PTO if they are concerned with contracting the virus.

Mayor Jonne Slemons asked for a motion to approve the Pandemic Virus Preparedness Plan.

Motion made by Alderman Randy Mann to approve the Pandemic Virus Preparedness Plan and seconded by Alderman Charles Crabtree.

Mann – Aye  
Crabtree – Aye

Johns – Aye  
Brejnik – Aye

Late Fee & Disconnect Fee Administrator Jake Taylor asked Council how they wanted to address the utility disconnect. Nita Schroff, City Clerk, advised Council that there were approximately 29 cutoffs that could not be reached. After further discussion the Council decided to see if the customers could pay 50% of the bill and waive the disconnect and late fee for the month of April.

Social Media Policy Administrator Jake Taylor told Council that Deputy Fire Chief Tyson Martin had a concern about people posting information on social media. Administrator Jake Taylor consulted with City Attorney Tara Walker, and edited the policy to include all City employees.

Motion made by Alderman Randy Mann to approve the Social Media Policy and seconded by Alderman Randy Brejnik.

Mann – Aye  
Crabtree – Aye

Johns – Aye  
Brejnik – Aye

Main & 12th St Administrator Jake Taylor told the Council that a citizen concerned with Main & 12th Street, had expressed they felt a 4-way stop was needed instead of a 3-way stop. Council discussed the concern and Police Chief Bryan Holloway added the City has had a few accidents at that location, but it was not one of the top problem intersections. After the Council

discussed the concern, they decided to leave the intersection as is at this time.

Roof Bid

Administrator Jake Taylor and Code Enforcement Norman Newlin looked at the buildings to be re-roofed and decided that there are four structures that do not need to be fixed. The structures are located at the Street Department, two buildings at the Electric Department and a structure at the Linch Ballfield.

Alderman Lance Johns asked if they could get bids to sell the wood. Administrator Jake Taylor stated that he will look into that option when the time comes.

MIRMA HR Conference

Administrator Jake Taylor told Council the MIRMA HR Conference has been canceled.

39th Street

Administrator Jake Taylor told Council the change order has been made and given to Howe Company.

Banking Services Bid

Administrator Jake Taylor told Council per our purchasing policy, we are required to solicit bids annually in April for banking services. The bids will be available for review and approval at the May 4, 2020 council meeting.

Website

Administrator Jake Taylor advised Council the City only received one bid and he would like to postpone the decision at this time.

Alderman Lance Johns asked what the cost of the current website and Administrator Jake Taylor replied \$1,200.00 per year.

Health Insurance Bid

Amber Hoyle, City Treasurer, explained to Council that she has received some complaints from employees regarding issues with our current health insurance. Cigna, our current provider is increasing 5% this year. Blue Cross and Blue Shield will only be an increase of 1.5%. The coverage is almost identical. Amber Hoyle, City Treasurer has talked with all the employees concerning both options. One of the major complaints is Cigna denying claims and the employee has to appeal the decision to get them to pay. The consensus from employees is they just don't want the hassle. The Council discussed and asked several additional questions.

The bids submitted for the Health Insurance were Bukaty Companies/Blue Cross & Blue Shield for \$292,153.54; Green Hills Insurance for \$298,264.20; Midwest Public Risk/CIGNA for \$292,279.68 and MIRMA did not submit bid.

Motion made by Alderman Randy Mann to go with Bukaty Companies/Blue Cross & Blue Shield for \$292,153.54 which includes health insurance, vision and dental and seconded by Alderman Lance Johns.

Mann – Aye  
Crabtree – Aye

Johns – Aye  
Brejnik – Aye

Time Clocks

Amber Hoyle, City Treasurer, would like to get different time clocks so everyone is the same or do it electronically. If the Council prefers the time clocks there will need to be nine purchased.

The bids submitted for the time clocks were from uPunch for \$124.88, includes one ribbon and one hundred cards; Nile for \$134.99, includes one ribbon and twenty-five cards; and Amazon AT-4500 for \$239.00.

The bids for the time sheet system was Easy Clocking with \$100.00 setup plus \$75.00 per month; Tyler \$4,430.00 plus \$57.00 per month; and When I Work with no setup fee plus \$60.00 per month.

Motion made by Alderman Randy Mann to approve When I Work with no setup fee and \$60.00 per month and seconded by Alderman Charles Crabtree.

Mann – Aye  
Crabtree – Aye

Johns – Aye  
Brejnik – Aye

#### Street Lighting

Administrator Jake Taylor told Council that Kenny Robertson, Electric Superintendent, would like to add 15 lights to the Street Lighting Project for North 10<sup>th</sup> Street. The poles are already installed and he would like to purchase new lights. The Electric Department currently has \$40,000.00 left over from their lighting project. The LED lights are \$277.71 each totaling \$4,165.65, #2 Triplex at \$670.00 and Light Arms are \$2,788.05 from Border States. Administrator Jake Taylor told Council that purchasing all three items from Border States would be a total cost of \$7,623.70.

The bids submitted for the #2 Triplex 1,000 feet was Border State for \$0.67 per ft. totaling \$670.00; Graybar 1800 feet minimum \$0.79 per ft. totaling \$1,422.00; and Anixter at \$0.75 per ft. totaling \$750.00.

The bids submitted for the 15 Street Light Arms was Border State for \$2,788.05; Graybar for \$2,835.00; and Anizter did not submit bid.

Motion made by Alderman Lance Johns to approve Border States purchase of LED lights, #2 Triplex and 15 street light arms totaling \$7,723.70 and seconded by Alderman Randy Brejnik.

Mann – Aye  
Crabtree – Aye

Johns – Aye  
Brejnik – Aye

#### Gas Meters

Only one Bid submitted for 150 gas meters for the Gas Lighting Project which came from the only company that makes the meter which is KGM for \$17,058.76.

Motion made by Alderman Randy Mann to approve the purchase of 150 gas meters from KGM for \$17,058.76 and seconded by Alderman Randy Brejnik.

Mann – Aye  
Crabtree – Aye

Johns – Aye  
Brejnik – Aye

#### Lamps for UV System

Bids submitted for ORD lamps for the UV system at the sewer plant. The lamps need to be replaced after so many hours. The bid was Ray Lindsey for \$5,139.74; and Trojan did not submit a bid.

Motion made by Alderman Lance Johns to approve the bid on Ray Lindsey for \$5,139.74 and seconded by Alderman Randy Mann.

Mann – Aye  
Crabtree – Aye

Johns – Aye  
Brejnik – Aye

#### Council Reports & Comments

Alderman Randy Brejnik asked if the Parks were closed and if not should the City consider closing the parks. Administrator Jake Taylor said that there are signs placed on the equipment asking people not to play on it. Mayor Jonne Slemons asked if a sign could be put up reminding social distancing.

Alderman Charles Crabtree suggested the Council will need to look at the sales tax and see how the virus has affected. Administrator Jake Taylor said that he had several years of the sales tax and he would update it and give it to the Council.

Alderman Charles Crabtree asked when the contract is up for the logging at the farm. Administrator Jake Taylor stated it was December 31, 2020.

Alderman Charles Crabtree said that the lots need to be sold. Mayor Jonne Slemmons asked Administrator Jake Taylor to get with Attorney Tara Walker on looking at the ordinance.

Alderman Lance Johns asked what the cost is on the Police Department report in the local paper. Police Chief Bryan Holloway replied it is free.

Mayor's  
correspondence  
& Appointments

Mayor Jonne Slemmons would like to re-appoint current board members with expiring terms to the Park & Recreation Board.

Mayor Jonne Slemmons would like to appoint Ryan Rector and Katelyn Addison to the Park & Recreation Board to expire in 2022 and Nick Fitzgerald, Keri Stoner and Jeremy VanMeter to expire 2023.

Motion made by Alderman Lance Johns to approve Mayor Jonne Slemmons appointments for the Park & Recreation Board and seconded by Alderman Randy Mann.

Mann – Aye  
Crabtree – Aye

Johns – Aye  
Brejnik – Aye

Closed Session  
for Personnel

Mayor Jonne Slemmons asked for a motion to go into Closed Session for Personnel.

Motion made by Alderman Randy Brejnik to go into Closed Session for Personnel at 6:48 p.m. and seconded by Alderman Randy Mann.

Mann – Aye  
Crabtree – Aye

Johns – Aye  
Brejnik – Aye

Adjourn

Mayor Jonne Slemmons asked for a motion to adjourn.

Motion made by Alderman Randy Mann to adjourn at 7:17 p.m. and seconded by Alderman Lance Johns.

Mann – Aye  
Crabtree – Aye

Johns – Aye  
Brejnik – Aye

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Jonne Slemmons, Mayor

ATTEST:

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Nita Schroff, City Clerk